



# Detroit Wayne Integrated Health Network

707 W. Milwaukee St.  
Detroit, MI 48202-2943  
Phone: (313) 833-2500  
[www.dwihn.org](http://www.dwihn.org)

FAX: (313) 833-2156  
TTY: 711

**Finance Committee Meeting  
DWIHN Administration Building  
1<sup>st</sup> Floor Boardroom  
8726 Woodward Avenue  
Detroit, MI 48202  
Monday, January 13, 2025  
2:00 p.m.  
**AGENDA****

- I. Call to Order**
- II. Roll Call**
- III. Committee Member Remarks**
- IV. Approval of Agenda**
- V. Follow-Up Items**  
DBE/WBE Programs use in Procurement Policy
- VI. Approval of Minutes – November 6, 2024**
- VII. Presentation of the Monthly Finance Report**
- VIII. Unfinished Business:**  
Staff Recommendations:
  - a. Board Action 21-28 (Revision 3) – Janitorial Services – Services to Enhance Potential (STEP)
  - b. Board Action 25-25(Revision 1) – FY 2025 DWIHN Operating Budget
- IX. New Business:**  
Staff Recommendations:
  - a. Board Action 25-50 – Gregory Terrell and Company
  - b. Board Action 25-52 – Snow Removal Services -DWIHN – Winter Services, LLC
- X. Good and Welfare/Public Comment**  
Members of the public are welcome to address the Board during this time for no more than two minutes. (The Board Liaison will notify the Chair when the time limit has been met.) Individuals are encouraged to identify themselves and fill out a comment card to leave with the Board liaison; however, those individuals that do not want to identify themselves may still address the Board. Issues raised during Good and Welfare/Public Comment that are of concern to the general public and may initiate an inquiry and follow-up will be responded to and may be posted to the website. Feedback will be posted within a reasonable timeframe (information

**Board of Directors**

Dr. Cynthia Taueg, Chairperson  
Karima Bentounsi  
Jonathan C. Kinloch

Kevin McNamara, Vice Chairperson  
Angela Bullock  
Bernard Parker

Dora Brown, Treasurer  
Lynne F. Carter, MD  
William Phillips

Eva Garza Dewaelsche, Secretary  
Angelo Glenn  
Kenya Ruth

**James E. White, President and CEO**



that is HIPAA related or of a confidential nature will not be posted but rather responded to on an individual basis).

**XI. Adjournment**



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The DWIHN Purchasing Division issues competitive formal Request for Proposals (RFP), Invitation for Bids (IFB), or Requests for Qualifications (RFQ)

DWIHN does not utilize the Disadvantaged Business Enterprise, DBE, unless it is a requirement of the Federal or State funding source. If stipulated DWIHN follows the instructions set forth in the funding documentation and with construction requires a contractor under a Federal award to apply DBE to subcontracts.

Per our Procurement Policy Article 4, C Affirmative Action Commitment. If a contract is to be paid in whole or in part from federal funds, and if the DWIHN has been authorized by the funding source to require an affirmative action commitment from contractors who are to be paid from those funds, the contract shall include a covenant obligating the business to establish and implement a good faith plan and goal to eliminate the continuing effects of past DWIHN discrimination.

When possible, in issuing a solicitation, the Purchasing division endeavors to include on the solicitation list, small businesses, minority businesses, women's business enterprises, veteran-owned businesses to ensure that all business types are eligible as potential sources. No equalization credits are given for MBE/WMBE in DWIHN solicitations.

DWIHN staff, contractors, and subcontractors are bound by all applicable local, state and federal laws, rules, regulations and policies, all federal waiver requirements, state and county contractual requirements, policies, and administrative directives, as amended.

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# FINANCE COMMITTEE

**MINUTES**

**NOVEMBER 6, 2024**

**1:00 P.M.**

**8726 WOODWARD AVE.  
DETROIT, MI 48202  
(HYBRID/ZOOM)**

<b>MEETING CALLED BY</b>	Ms. Dora Brown, Chair called the meeting to order at 1:03 p.m.
<b>TYPE OF MEETING</b>	Finance Committee Meeting
<b>FACILITATOR</b>	Ms. Dora Brown, Chair
<b>NOTE TAKER</b>	Ms. Lillian Blackshire, Board Liaison
<b>ATTENDEES</b>	<p><b>Finance Committee Members Present:</b>                  Ms. Dora Brown, Chair                  Ms. Karima Bentounsi                  Ms. Eva Garza Dewaelsche                  Mr. Angelo Glenn                  Ms. Kenya Ruth</p> <p><b>Committee Members Excused:</b>                  Mr. Kevin McNamara, Vice Chair</p> <p><b>Board Members Present:</b> None</p> <p><b>Board Members Attending Virtually:</b>                  Dr. Cynthia Taueg</p> <p><b>SUD Oversight Policy Board Members Attending Virtually:</b> None</p> <p><b>Board Members Excused:</b> None</p> <p><b>Staff:</b> Mr. Manny Singla, Interim CEO and President; Ms. Stacie Durant, VP of Finance; Ms. Brooke Blackwell, VP of Governmental Affairs and Chief of Staff; Yolanda Turner, VP of Legal Affairs; Ms. Monifa Gray, Associate VP of Legal Affairs; Ms. Sheree Jackson, VP of Corporate Compliance; Mr. Jody Connally, VP of Human Resources; Mr. Mike Maskey, VP of Facilities; and Ms. Ebony Reynolds, VP of Direct Services</p> <p><b>Staff Attending Virtually:</b> Ms. Dhannetta Brown, Associate VP of Finance; Mr. Jeff White, Associate Vice President of Operations</p> <p><b>Guests:</b> None</p>

**AGENDA TOPICS**

- I. Roll Call**      Ms. Lillian Blackshire, Board Liaison

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## **II. Roll Call**

Roll Call was taken by Ms. Blackshire, Board Liaison and a quorum was present.

## **III. Committee Member Remarks - None**

## **IV. Approval of Agenda**

The Chair, Ms. Brown called for a motion on the agenda. **Motion:** It was moved by Ms. Ruth and supported by Ms. Garza Dewaelsche approval of the agenda. There were no changes or modifications requested to the agenda. **Motion carried.**

## **V. Follow-up Items**

The Chair called for any follow-up items. There was one follow-up item from Facilities regarding a transition plan. M. Maskey, VP of Facilities reporting. It was noted that there was a one-year contract in place that had been approved by the Board and they had looked at consolidation of items stored; training and other options.

## **VI. Approval of the Meeting Minutes**

The Chair, Ms. Brown called for approval of the minutes from the meeting on Wednesday, October 2, 2024. **Motion:** It was moved by Mr. Glenn and supported by Ms. Ruth approval of the Finance Committee minutes from the meeting on Wednesday, October 2, 2024. There were no corrections to the minutes. **Motion carried.** Minutes accepted as presented.

## **VII. Presentation of the Monthly Finance Report**

S. Durant, VP of Finance noted that there was no monthly Finance Report.

**VIII. FY24 4<sup>th</sup> Quarter Purchasing Non-Competitive & Cooperative Report** -Ms. J. Mira, Procurement Administrator reporting. A written report was provided for the record. It was reported that 4<sup>th</sup> Quarter FY24 Non-Competitive & Cooperative Purchasing totaled \$1,941,169.18; with Wayne County totaling \$201,231.46 and IT totaling \$843,525.24. Contract Percentages for Wayne County totaled 10.37% and Out County totaled 89.63%. The Funding percentage without IT for Wayne County totaled 18.33% and Out County totaled 81.67%. Discussion ensued regarding the purchase of office furniture and the timing of these purchases.

## **IX. Unfinished Business – Staff Recommendations:**

**A. Board Action #25-25 (Revised) FY2025 DWIHN Operating Budget.** S. Durant, VP of Finance reporting. The Chair called for a motion. **Motion:** It was moved by Mr. Glenn and supported by Ms. Garza Dewaelsche approval of BA#25-25 (Revised) FY2025 DWIHN Operating Budget to Full Board. DWIHN request board approval to amend the FY2025 Operating Budget as follows: Certify the following revenues and authorize expenditures of a like amount (\$18,760,450). 1.CCBHC Supplemental Medicaid and Healthy MI revenue: \$16,455,542; 2. Grant revenues totaling \$1,684,908 – Additional Block Grant revenues (\$29,708) for Infant Toddler Court Program; \$655,200 to fund treatment of alcohol use disorders; \$500,000 Special Grant revenues for data collaboration initiatives (Vital Data Technologies); Match funds (1:1) on Special Grant revenues received for data collaboration initiative 3. Medicaid revenues totaling \$620,000 for additional program providers: SUD Health Homes - \$240,000; and Behavioral Health Homes \$380,000. The Board action also includes the use of \$1,824,259 of Medicaid Reserves to support the following budgetary needs: 1. Professional liability insurance (BA 25-05) \$197,000; 2. Floyd Allen Legal services (BA#22-39 Revision 3) \$70,000; 3. Security services at Milwaukee and Woodward buildings (MiDeal contract); 4. Additional parking at Milwaukee Building (BA#24-52) \$178,000; 5. Food services contract for Crisis Center (BA#25-04): \$196,000; 6. Administrative position adds; reclasses, promotions, and salary increases totaling \$382,387, including fringes and 7. Position adds and reclasses for Direct Services totaling \$674,872. The revised FY2025 Operating Budget totaling \$1,206,924,699 consists of the following revenues: \$911,276,166 – Medicaid,

DHS Incentive, Medicaid-Autism, Children's/SED Waiver, HAB, CCBHC Supplemental; \$145,823,434 – Healthy MI Plan; \$12,552,243 MI Health Link; \$21,460,905 – State General Funds; \$23,533,633-Wayne County Local Match Funds; \$4,723,521-County PA2 Funds; \$32,989,449 – State Grants (MDHHS/MDHHS SUD, OBRA); \$24,252,468-Federal Grants (MDHHS/MDHHS SUD, SAMHSA); \$1,608,743 – Local Grants; \$6,760,000 Interest Income; \$40,000-Miscellaneous Revenue; \$21,904,137 – Medicaid/Local Reserves. Discussion ensued regarding reserves. There was no further discussion. **Motion carried.**

**B. BA#25-38 (Revised) Michigan Municipal Risk Management Authority.** Ms. M. Gray, Associate VP of Legal Affairs reporting. The Chair called for a motion. **Motion:** It was moved by Mr. Glenn and supported by Ms. Ruth approval of BA#25-38 (Revised) Michigan Municipal Risk Management Authority to Full Board. The Detroit Wayne Integrated Health Network (DWIHN) is requesting approval to amend the contract with the Michigan Municipal Risk Management Authority (“MMRMA”) for comprehensive liability, casualty and property insurance to Detroit Wayne Integrated Health Network (“DWIHN”) for the period of 10-1-24 through 10-1-25. DWIHN has acquired a 2024 Ford Odyssey. As such, our contribution for insurance coverage has increased by \$2,095.00 which brings the total premium payment for this year’s coverage to an amount not to exceed \$350,529.00. Discussion ensued regarding where the vehicle would be located; the programs the vehicle would be used for and the department the vehicle would be assigned to. Ms. Durant noted it was possible there may be another purchase of a vehicle and it may require exigent approval prior to Full Board to make sure that it is properly insured. There was no further discussion. **Motion carried.**

**X. New Business – Staff Recommendations:**

**A. Board Action #25-42 – Employee Healthcare FY25** Mr. Jody Connally, VP of Human Resources Department reporting. The Chair called for a motion. It was moved by Mr. Glenn and supported by Ms. Garza Dewaelsche approval of BA#25-42 Employee Healthcare FY25 to Full Board. The Detroit Wayne Integrated Health Network (DWIHN) is requesting approval of a one-year contract effective January 1, 2025 through December 31, 2025 for an estimated amount of \$7,570,418 for the provision of comprehensive health benefits (medical BCBS \$7,033,329, dental -Delta Dental and DENCAP \$498,144 and vision – Delta Dental VSP \$38,945) for four hundred seventy-seven (477) enrolled DWIHN employees. The amount will vary based on the number of enrolled employees and their plan selections. This amount includes no increase in medical, a \$2,669 increase in dental and a (\$811) decrease in vision. The employee/employer contribution is in accordance with the PA152 Waiver approved by the board of directors and represents an 88/12 allocation of premiums. Current labor agreements require that DWIHN provide Healthcare coverage to all of its qualifying, active employees. Providers were selected through a bid process conducted by Lockton. The amount is estimated based on the staff count of approximately four hundred seventy-seven (477) employees. Discussion ensued regarding the number of employees to be covered. **Motion carried.**

**B. Board Action #25-44 – Direct Services Co-Location Lease Agreement.** Ms. E. Reynolds, VP of Direct Services reporting. DWIHN Administration is requesting approval for a two-year arms-length lease agreement with the Detroit Health Care for The Homeless, Inc. d/b/a Advantage Health, a Federally Qualified Health Clinic (FQHC). This location will serve as an additional site location for DWIHN’s Certified Community Behavioral Health Clinic (CCBHC) and direct behavioral health services. The lease term is from December 1, 2024 – November 30, 2025, with an amount not to exceed \$240,000 for the two-year period. The location of the FQHC is with two miles of the 7 Mile Integrated Care Center and will enable DWIHN to serve members in the geographic area, whereby the services can be easily transitioned to the new care center. Behavioral Health services will be offered to eligible community mental health beneficiaries that choose DWIHN to deliver behavioral health services. In addition, the Certified Community Behavioral Health Clinic (CCBHC) demonstration, in which DWIHN is provisionally certified, requires an agreement with a

Federally Qualified Health Clinic (FQHC) as part of the demonstration standard. Service will include, but will not be limited to, outpatient therapeutic behavioral health services, case management, psychiatry, medication management and peer support services for individuals with severe mental illness, as well as individuals with mild to moderate conditions. These services will cover gaps in care and will support DWIHN in meeting its CCBHC provisional certification, and its contractual obligation to meet performance indicator benchmarks established by MDHHS. The population served will be adults and or children who meet eligibility for CCBHC and community mental health services. The estimated annual lease cost is t resents this board action to request an exemption from PA 152 of 2011 (the “Act”) to permit DWIHN to subsidize the healthcare coverage for the upcoming 2025 plan year for an estimated \$120,000 and includes shared common areas, seven (7) private office spaces with one (1) desk, one (1) office chair and (1) guest chair of standard commercial quality in each office and secured by an electronic lock to the suite entrance in addition to the shared receptionist. The lease cost also includes security services, janitorial, parking and all utilities. A budget adjustment will be forthcoming in January, 2025 at which time DWIHN will be informed of its PPS1 rate and additional revenue from MDHHS. Discussion ensued regarding lease agreement and there being an opportunity to extend the contract if the 7 Mile building is not ready; the number of staff assigned to the location; the number of persons to be served on a monthly basis that are eligible for community mental health. Dr. Taueg noted that she appreciated the forward thinking of staff in the shift to the 7 Mile Building as well as her support. There was no further discussion. **Motion carried.**

**XI. Good and Welfare/Public Comment** – The Chair read the Good and Welfare/Public Comment statement. There were no members of the public requesting to address the committee.

**XII. Adjournment** – There being no further business; The Chair, Ms. Brown called for a motion to adjourn. **Motion:** It was moved by Ms. Ruth and supported by Mr. Glenn to adjourn the meeting. **Motion carried.** The meeting was adjourned at 1:36 p.m.

<b>FOLLOW-UP ITEMS</b>	1. None.

**DWIHN Division of Management and Budget  
Monthly Finance Report  
For the Two Months ended November 30, 2024**

**DWIHN Finance accomplishments and noteworthy items:**

1. There is nothing to report this month

**Financial analysis- (refer to Authority balance sheet and income statement)**

- Cash flow is very stable and should continue to remain strong throughout the year as liquidity ratio = 2.40.

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV
DWIHN	2.66	2.72	2.48	2.29	2.93	2.70	2.48	2.40	2.12	2.74	2.74

- (A) Due from other governments – comprise various local, state and federal amounts due to DWIHN. Approximately \$2.7 million in SUD and MH block grant due from MDHHS. Approximately \$9.5 million for October and November 2024 pass- through HRA revenue.
- (B) Accounts Receivable – Approximately \$3.4 million relate to 3<sup>rd</sup> and 4<sup>th</sup> quarter 2024 Wayne County PA2. In addition, approximately \$3 million due from FI cost settlement for FY24 Self determination providers.
- (C) Prepayments and deposits – Accounts comprises of several advances made in prior year to primarily children providers to assist with temporary cash flow needs – The Children Center (\$2.5million) and Starfish (\$.8 million).
- (D) IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through November 30, 2024 was approximately \$151.3 million however actual payments were approximately \$90.3 million. The difference represents claims incurred but not reported and paid of \$61.0 million.



**DETROIT WAYNE INTEGRATED HEALTH NETWORK**

Statement of Net Position

As of November 30, 2024

**Assets**

Cash and investments	\$ 171,149,045	
Investments in Internal Service Fund	74,974,319	
Receivables		
Due from other governmental units	15,789,585	<b>A</b>
Accounts receivable	9,414,727	<b>B</b>
Less: allowance for uncollectible	(73,424)	
Prepayments and deposits	4,004,128	<b>C</b>
Total current assets	<u>275,258,380</u>	
Capital assets, net of accumulated depreciation	<u>61,527,652</u>	
<b>Total Assets</b>	<b><u><u>\$ 336,786,032</u></u></b>	

**Liabilities and Net Position**

<b>Liabilities</b>		
Accounts payable	\$ 21,981,727	
IBNR Payable	61,025,053	<b>D</b>
Due to Wayne County	928,559	
Due to other governments	2,570,840	
Accrued wages and benefits	853,299	
Unearned revenue	427,396	
Accrued compensated balances	2,119,980	
Total current liabilities	<u>89,906,854</u>	
Notes Payable	<u>20,877,155</u>	
<b>Total Liabilities</b>	<b><u>110,784,009</u></b>	
<b>Net Position</b>		
Net investment in capital assets	39,401,772	
Unrestricted - PA2 funds	9,330,007	
Restricted Cash Collateral	21,907,338	
Internal Service Fund	74,974,319	
Unrestricted	<u>80,388,587</u>	
<b>Total Net Position</b>	<b><u>226,002,023</u></b>	
<b>Liabilities and Net Position</b>	<b><u><u>\$ 336,786,032</u></u></b>	

**DETROIT WAYNE INTEGRATED HEALTH NETWORK**  
**Statement of Revenues, Expenses and Changes to Net Position**  
**For the Two Months Ending November 30, 2024**

	November 2025			Year to Date		
	Budget	Actual	Variance	Budget	Actual	Variance
<b>Operating Revenues</b>						
Federal grants	\$ 2,021,039	\$ 1,299,204	\$ (721,835)	\$ 4,042,078	\$ 1,790,757	\$ (2,251,321)
State grants and contracts	92,629,164	97,022,205	4,393,041	185,258,328	183,345,232	(1,913,096)
MI Health Link	1,046,020	813,237	(232,783)	2,092,040	1,511,717	(580,323)
Local grants and contracts	2,488,825	3,293,806	804,981	4,977,650	3,318,027	(1,659,623)
Use of Revenues	1,811,428	-	(1,811,428)	3,622,856	-	(3,622,856)
Other charges for services	3,333	30	(3,303)	6,666	25,687	19,021
<b>Total Operating Revenues</b>	<b>99,999,809</b>	<b>102,428,482</b>	<b>2,428,673</b>	<b>199,999,618</b>	<b>189,991,420</b>	<b>(10,008,198)</b>
<b>Operating Expenses</b>						
Salaries	2,601,650	3,239,149	(637,499)	5,203,300	5,413,685	(210,385)
Fringe benefits	1,037,260	1,031,825	5,435	2,074,520	1,874,627	199,893
Substance abuse services	5,395,872	7,886,638	(2,490,766)	10,791,744	8,824,691	1,967,053
Autism Services	7,720,831	14,147,746	(6,426,915)	15,441,662	16,786,736	(1,345,074)
MI HealthLink	1,025,100	1,539,841	(514,741)	2,050,200	1,670,235	379,965
Adult Services	34,865,576	54,948,983	(20,083,407)	69,731,152	63,892,034	5,839,118
Children Services	5,598,044	8,556,869	(2,958,825)	11,196,088	10,307,340	888,748
Care Center	2,248,875	2,317,607	(68,732)	4,497,750	3,709,542	788,208
Direct Services	743,518	714,647	28,871	1,487,036	1,199,991	287,045
Intellectual Developmental Disabled	32,634,911	58,765,550	(26,130,639)	65,269,822	70,327,241	(5,057,419)
Grant Programs	897,701	337,322	560,379	1,795,402	612,562	1,182,840
State of Michigan	1,720,230	3,068,456	(1,348,226)	3,440,460	3,068,456	372,004
Depreciation	248,333		248,333	496,666		496,666
Other operating	1,619,641	1,643,070	(23,429)	3,239,282	1,831,257	1,408,025
<b>Total Operating Expenses</b>	<b>98,357,542</b>	<b>158,197,703</b>	<b>(59,840,161)</b>	<b>196,715,084</b>	<b>189,518,397</b>	<b>7,196,687</b>
Operating Revenues over (under) Expenses	1,642,267	(55,769,221)	62,268,834	3,284,534	473,023	(2,811,511)
<b>Non-operating Revenues (Expenses)</b>						
Investment Earnings	563,333	706,467	143,134	1,126,666	318,499	(808,167)
<b>Total Non-operating Revenues (Expenses)</b>	<b>563,333</b>	<b>706,467</b>	<b>143,134</b>	<b>1,126,666</b>	<b>318,499</b>	<b>(808,167)</b>
<b>Change in Net Position</b>	<b>2,205,600</b>	<b>(55,062,754)</b>	<b>62,411,968</b>	<b>4,411,200</b>	<b>791,522</b>	<b>(3,619,678)</b>
Net Position - Beginning of year					225,210,501	225,210,501
<b>Net Position - End of Year</b>	<b>\$ 2,205,600</b>	<b>\$ (55,062,754)</b>	<b>\$ 62,411,968</b>	<b>\$ 4,411,200</b>	<b>\$ 226,002,023</b>	<b>\$ 221,590,823</b>

DETROIT WAYNE INTEGRATED HEALTH NETWORK  
Statement of Cash Flows  
For the Two Months Ending November 30, 2024

<b>Cash flows from operating activities</b>	
Cash receipts from the state and federal governments	\$ 209,373,549
Cash receipts from local sources and customers	3,343,713
Payments to suppliers	(203,566,108)
Payments to employees	(12,693,000)
	<b>(3,541,846)</b>
<b>Net cash provided by (used in) operating activities</b>	
<b>Cash flows from capital and related financing activities</b>	
Acquisition of capital assets	(486,134)
Note proceeds received	1,657,955
	<b>1,171,821</b>
<b>Net cash provided by (used in) capital and related financing activities</b>	
<b>Cash flows from investing activities</b>	
Interest received on investments	263,948
Proceeds from sale of assets	-
	<b>263,948</b>
<b>Net cash provided by investing activities</b>	
<b>Net increase (decrease) in cash and cash equivalents</b>	
	<b>(2,106,077)</b>
<b>Cash and investments - beginning of period</b>	
	<b>248,229,441</b>
<b>Cash and investments - end of period</b>	
	<b>\$ 246,123,364</b>
<b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities</b>	
Operating income (loss)	473,022
Adjustments to reconcile operating income (loss) to net cash used in operating activities:	
Depreciation	
Decreases (increases) in current assets:	
Accounts receivable	(5,061)
Prepayments and deposits	582,402
Due from other governmental units	22,730,904
Due from Wayne County	
Other assets	
Increases (decreases) in current liabilities:	
Accounts and contracts payable	(88,668,858)
IBNR Payable	61,025,053
Accrued wages	(274,567)
Due to Wayne County	928,559
Due to other governmental units	(333,300)
Unearned revenue	-
	<b>(3,541,846)</b>
<b>Net cash provided by (used in) operating activities</b>	
	<b>\$ (3,541,846)</b>

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 21-28R3 Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 1/15/2025

Name of Provider: Services to Enhance Potential

Contract Title: Janitorial Services - STEP

Address where services are provided: None

Presented to Finance Committee at its meeting on: 1/13/2025

Proposed Contract Term: 10/1/2024 to 4/30/2025

Amount of Contract: \$ 330,215.00 Previous Fiscal Year: \$ 297,715.00

Program Type: Continuation

Projected Number Served- Year 1:    Persons Served (previous fiscal year):

Date Contract First Initiated: 10/1/2020

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

Revised BA #21-28R3 is requesting approval to extend and increase the contract amount for janitorial services at our Woodward facility with Services to Enhance Potential (STEP). Facilities is in the process of issuing an RFP for janitorial services and would like to continue to utilize STEP during this process. Facilities is requesting an increase in contract amount of \$32,500 bringing the contract total not to exceed \$330.215.00 with a term ending April 30, 2025.

Outstanding Quality Issues (Y/N)?    If yes, please describe:

Source of Funds: Local Funds

Fee for Service (Y/N):

Revenue	FY 24/25	Annualized
MULTIPLE	\$ 330,215.00	\$ 330,215.00
	\$	\$
<b>Total Revenue</b>	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64922.817010.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

James White, Chief Executive Officer

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

*Manny Singla*

*Stacie Durant*

Signed: Thursday, January 9, 2025

Signed: Thursday, January 9, 2025

## DETROIT WAYNE INTEGRATED HEALTH NETWORK BOARD ACTION

Board Action Number: 25-25R1 Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 1/15/2025

Name of Provider: Detroit Wayne Integrated Health Network

Contract Title: FY 2025 Operating Budget

Address where services are provided: None

Presented to Finance Committee at its meeting on: 1/13/2025

Proposed Contract Term: 10/1/2024 to 9/30/2025

Amount of Contract: \$ 1,209,280,719.00 Previous Fiscal Year: \$ 1,150,651,761.00

Program Type: Modification

Projected Number Served- Year 1:    Persons Served (previous fiscal year):

Date Contract First Initiated: 10/1/2024

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN requests board approval to amend the FY 2025 Operating Budget as follows:

I. Certify the following grant revenues and authorize expenditures of a like amount (\$2,386,966):

- Additional Block Grant revenues for Veteran Navigator Program (\$35,207), Infant & Early Child Mental Health (\$108,827), Mental Health COVID funding (\$174,620), SUD Recovery Incentives Infrastructure (\$442,488), and SUD prevention efforts (\$3,500)
- OBRA/ PASARR grant revenue totaling \$122,324 to fund one additional Registered Nurse position
- \$1,000,000 Opioid Healing and Recovery Engagement and Infrastructure funding from MDHHS
- \$500,000 allocation from MDHHS for Crisis Stabilization Unit startup support

II. The board action also includes the use of \$463,400 of Medicaid/ Local Reserves to support the following budgetary needs:

1. Cyber privacy/ breach insurance (BA 25-45): \$168,400
2. Rental space to house direct services and CCBHC operations (BAs 25-28 and 25-44): \$295,000

The revised FY 2025 Operating Budget totaling \$1,209,208,065 consists of the following revenues:

- \$911,276,166 - Medicaid, DHS Incentive, Medicaid-Autism, Children's/SED Waiver, HAB, CCBHC Supplemental;
- \$145,823,434 - Healthy MI Plan;
- \$12,552,243 - MI Health Link;
- \$21,460,905 - State General Funds;
- \$23,533,633 - Wayne County Local Match Funds;
- \$4,723,521 - County PA2 Funds;
- \$34,516,030 - State Grants (MDHHS/ MDHHS SUD, OBRA);
- \$25,112,853 - Federal Grants (MDHHS/ MDHHS SUD, SAMHSA),
- \$1,608,743 - Local Grants;
- \$6,760,000 - Interest Income;
- \$40,000 - Miscellaneous Revenue;
- \$21,800,537 - Medicaid/ Local Reserves

Outstanding Quality Issues (Y/N)?    If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 24/25	Annualized
MULTIPLE	\$ 1,209,280,719.00	\$ 1,209,280,719.00
	\$	\$
<b>Total Revenue</b>	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Modify

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: MULTIPLE

In Budget (Y/N)? Y

Approved for Submittal to Board:

Manny Singla, Vice President of Operations

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

*Manny Singla*

*Stacie Durant*

Signed: Tuesday, January 7, 2025

Signed: Tuesday, January 7, 2025

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 25-50 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 1/15/2025

Name of Provider: Gregory Terrell and Company

Contract Title: Residential Provider Payroll Audits

Address where services are provided: None

Presented to Finance Committee at its meeting on: 1/13/2025

Proposed Contract Term: 1/31/2025 to 1/31/2026

Amount of Contract: \$ 63,000.00 Previous Fiscal Year: \$ 37,000.00

Program Type: Continuation

Projected Number Served- Year 1:    Persons Served (previous fiscal year):

Date Contract First Initiated: 1/15/2025

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

This board action is requesting the approval for a one year contract effective January 31, 2025 through January 31, 2026. This board action is a time extension only and does not require additional funds. The revised board action 21-52R approved in February 2023 was for an amount not to exceed \$100,000. To date, the provider has spent \$37,000 with \$63,000 remaining on the purchase order.

Effective October 1, 2020, MDHHS discontinued the use of H0043 and mandated community living supports report under H2015. This mandate requires providers to bill using certain modifiers and associated rates based on the number of staff and consumers that reside in the home. In an effort to ensure residential providers are billing with the proper modifier/rate, DWIHN is required to perform payroll audits. In response to an Invitation For Bid (IFB), Gregory Terrell & Associates, a Detroit based accounting firm, was deemed the lowest bidder. The contract terms of the IFB ended on January 31, 2025 therefore this board action would constitute a new contract. The firm will assist with accumulating the staff hours and consumers in the home whereby DWIHN finance staff will evaluate whether the proper modifier/rate was used for reimbursement of services. The amount of the contract is estimated as the contract is based on hours billed; DWIHN has over 200 providers subject to audit.

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Outstanding Quality Issues (Y/N)?    If yes, please describe:



Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 24/25	Annualized
Multiple	\$ 63,000.00	\$ 63,000.00
	\$	\$
<b>Total Revenue</b>	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64923.813000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Manny Singla, Vice President of Operations

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

*Manny Singla*

*Stacie Durant*

Signed: Tuesday, January 7, 2025

Signed: Tuesday, January 7, 2025

## DETROIT WAYNE INTEGRATED HEALTH NETWORK BOARD ACTION

Board Action Number: 25-52 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 1/15/2025

Name of Provider: Pending

Contract Title: Snow Removal and De-icing Services at DWIHN Facilities

Address where services are provided: None

Presented to Finance Committee at its meeting on: 1/13/2025

Proposed Contract Term: 1/16/2025 to 5/31/2027

Amount of Contract: \$ 97,230.00 Previous Fiscal Year: \$ 28,321.05

Program Type: New

Projected Number Served- Year 1:    Persons Served (previous fiscal year):

Date Contract First Initiated: 1/16/2025

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

Facilities is requesting Board approval to enter into contract with Winter Services, LLC to provide snow removal and deicing services for our DWIHN facilities. An IFB was issued for a three-year contract with 2 one-year options to extend. Procurement received five (5) proposals in total and recommended award to Winter Services in an amount not to exceed \$97,230.00 for three-year period ending May 31, 2027.

Outstanding Quality Issues (Y/N)?    If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 24/25	Annualized
MULTIPLE	\$ 97,230.00	\$ 97,230.00
	\$	\$
<b>Total Revenue</b>	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64922.817050.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

James White, Chief Executive Officer

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

*James White*

*Stacie Durant*

Signed: Friday, January 10, 2025

Signed: Thursday, January 9, 2025