



Detroit Wayne Integrated Health Network

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**Finance Committee Meeting
DWIHN Administration Building
1st Floor Boardroom
8726 Woodward Avenue
Detroit, MI 48202
Wednesday, September 4, 2024
1:00 p.m.
AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Committee Member Remarks**
- IV. Approval of Agenda**
- V. Follow-Up Items**
- VI. Approval of Minutes – August 7, 2024**
- VII. Presentation of the Monthly Finance Report**
- VIII. Behavioral Health Specialist in WC Police Departments Grant**
- IX. FY 24 3rd Quarter Purchasing Report for non-competitive under \$50,000 and all Cooperative contracts**
- X. Unfinished Business:**
Staff Recommendations:
 - a. Board Action #23-18 (Revision 2) – Global Solutions Group, Inc.
 - b. Board Action #23-25 (Revision 2) – Social Media Management (Westcomm)
 - c. Board Action #23-30 (Revised) – Public Affairs Associates (PAA)
- XI. New Business:**
Staff Recommendations:
 - a. Board Action #25-25 – FY2024/2025 Detroit Wayne Integrated Health Network Operating Budget

Board of Directors

Dr. Cynthia Taueg, Chairperson
Karima Bentounsi
Jonathan C. Kinloch

Kevin McNamara, Vice Chairperson
Angela Bullock
Bernard Parker

Dora Brown, Treasurer
Lynne F. Carter, MD
William Phillips

Eva Garza Dewaelsche, Secretary
Angelo Glenn
Kenya Ruth

Manny Singla, Interim President and CEO



XII. Good and Welfare/Public Comment

Members of the public are welcome to address the Board during this time for no more than two minutes. (The Board Liaison will notify the Chair when the time limit has been met.) Individuals are encouraged to identify themselves and fill out a comment card to leave with the Board liaison; however, those individuals that do not want to identify themselves may still address the Board. Issues raised during Good and Welfare/Public Comment that are of concern to the general public and may initiate an inquiry and follow-up will be responded to and may be posted to the website. Feedback will be posted within a reasonable timeframe (information that is HIPAA related or of a confidential nature will not be posted but rather responded to on an individual basis).

XIII. Adjournment

FINANCE COMMITTEE

MINUTES

AUGUST 7, 2024

1:00 P.M.

8726 WOODWARD AVE.
DETROIT, MI 48202
(HYBRID/ZOOM)

MEETING CALLED BY	Ms. Dora Brown, Chair called the meeting to order at 1:09 p.m.
TYPE OF MEETING	Finance Committee Meeting
FACILITATOR	Ms. Dora Brown, Chair
NOTE TAKER	Ms. Nicole Smith, Finance Management Assistant
ATTENDEES	<p>Finance Committee Members Present: Ms. Dora Brown, Chair Mr. Kevin McNamara, Vice Chair Ms. Eva Garza Dewaelsche Ms. Kenya Ruth Mr. Angelo Glenn Ms. Karima Bentounsi</p> <p>Committee Members Excused: None</p> <p>Board Members Present: Mr. Bernard Parker</p> <p>Board Members Attending Virtually: None</p> <p>SUD Oversight Policy Board Members Attending Virtually: Mr. Thomas Adams, Chair</p> <p>Board Members Excused: Dr. C. Taueg, Chair</p> <p>Staff: Mr. Manny Singla, Interim President and CEO; Ms. Stacie Durant, VP of Finance; Ms. Dhannetta Brown, Associate VP of Finance; Ms. Brooke Blackwell, VP of Governmental Affairs and Chief of Staff; Dr. Shama Faheem, Chief Medical Officer; Ms. Monifa Gray, Associate VP of Legal Affairs; Ms. Sheree Jackson, VP of Corporate Compliance; Mr. Keith Frambro, VP of IT Services; Mr. Jody Connally, VP of Human Resources; Mr. Mike Maskey, VP of Facilities; Ms. Mindy and Ms. Tiffany Devon, Director of Communications; Ms. Toni Jones, Supervisor of Auditing; Ms. Melissa Moody, VP of Clinical Operations; and Ms. Melinda Haner, Budget Administrator</p> <p>Staff Attending Virtually: Mr. Jeff White, Associate Vice President of Operations; and Ms. Yolanda Turner, VP of Legal Affairs</p> <p>Guests: Ms. Alicia Watkins and Ms. Stacey Reeves, Plant Moran</p>

AGENDA TOPICS

- I. **Roll Call** Ms. Lillian Blackshire, Board Liaison

II. Roll Call

Roll Call was taken by Ms. Blackshire, Board Liaison and a quorum was present.

III. Committee Member Remarks

Ms. Brown, Chair called for Committee member remarks. There were no Committee remarks.

IV. Approval of Agenda

The Chair, Ms. Brown called for a motion on the agenda. There were no changes or modifications requested to the agenda. **Motion:** It was moved by Ms. Ruth and supported by Mr. Glenn approval of the agenda. **Motion carried.**

V. Follow-up Items

The Chair called for any follow-up items. There was one item on the agenda, Board Action 24-70 Considine Little Rock Life Center – Facilities to provide a transition plan to Finance Committee within 90 days, from Full board meeting in July.

VI. Approval of the Meeting Minutes

The Chair, Ms. Brown called for approval of the minutes from the meeting on Wednesday, July 3, 2024. **Motion:** It was moved by Mr. Glenn and supported by Ms. Garza Dewaelsche approval of the Finance Committee minutes from the meeting on Wednesday, July 3, 2024. There were no corrections to the minutes. **Motion carried.** Minutes accepted as presented.

VII. Presentation of the Monthly Finance Report

S. Durant, VP of Finance presented the Monthly Finance report. A written report for the eight months ended June 30, 2024, was provided for the record. The DWIHN Finance accomplishments and noteworthy items to report were:

Special presentation on internal controls and segregation of duties – Plante Moran and DWIHN CFO.

The VP of Finance, Stacie Durant gave a presentation on the Segregation of Duties at Detroit Wayne Integrated Health Network. A written PowerPoint presentation was provided for the record and to the board. The presentation focused on the allegations of a local nonprofit organization’s CFO who allegedly embezzled \$40 million-dollars.. The presentation outlined the internal controls and segregation of duties within Detroit Wayne Integrated Health Network to ensure this type of fraud could not happen at DWIHN. The information presented to the Committee was obtained directly from the actual federal complaint and a 20-page indictment against the alleged companies CFO.

S. Durant reported, on June 4, 2024, the CFO of a local non-profit organization was indicted in federal court for allegedly embezzling approximately \$40 million from November 2012 until May 2024. Based on the official federal “Criminal Complaint”, the embezzlement included the following: The payment of approximately \$14.9 million to an American Express Business Platinum Card and four American Express Corporate Cards issued to the CFO, his wife and several family members; payment of approximately \$24.4 million to two fictitious LLC’s - The Joseph Group & Associates and William Smith & Associates; LARA listed William Smith as the registered agent for both LLC’s; executed a \$5.5 million line of credit with Citizens Bank, which pledged donated revenue of the non-profit. Approximately \$2.5 million was drawn down on the line of credit. Based on the complaint, the embezzlement was covered up

several ways including but not limited to: altered documents (i.e. bank statements, board resolutions) and fictitious journal entries in the accounting system.

The record reflects that Mr. Parker joined the meeting at 1:17 p.m.

Plante Moran staff Alicia Watkins and Stacey Reeves were present during the presentation for the purpose of answering any Committee member questions as it relates to their role, responsibilities, and professional standards in auditing DWIHN internal controls and segregation of duties. Discussion ensued. The board thanked the Ms. Durant, her team, Plante Moran and the entire DWIHN staff for all of their hard work in maintaining and adhering to the policies and procedures of Detroit Wayne Integrated Health Network.

Cash and Investments – comprise of funds held by three (3) investment managers, First Independence CDARS, Comerica, Huntington Bank, and Flagstar accounts. This amount includes the \$21.9 million cash held in collateral for the two building loans.

Due from other governments – comprise various local, state and federal amounts due to DWIHN. Approximately \$7.3 million in SUD and MH block grant due from MDHHS. Approximately \$24.0 million for 3rd quarter 2024 pass- through HRA revenue.

IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through June 30, 2024, was approximately \$651.6 million however actual payments were approximately \$600.0 million. The difference represents claims incurred but not reported and paid of \$51.6 million.

The Chair, Ms. Brown, noted that the Finance Monthly Report was received and filed.

VIII. Unfinished Business – Staff Recommendations: None

IX. New Business – Staff Recommendations: None

X. Good and Welfare/Public Comment – The Chair read the Good and Welfare/Public Comment statement. There were no members of the public requesting to address the committee.

XI. Adjournment – There being no further business; The Chair, Ms. Brown called for a motion to adjourn. **Motion:** It was moved by Ms. Garza Dewaelsche and supported by Ms. Ruth to adjourn the meeting. **Motion carried.** The meeting was adjourned at 2:28 p.m.

FOLLOW-UP ITEMS	1. None.

**DWIHN Division of Management and Budget
Monthly Finance Report
For the ten months ended July 31, 2024**

DWIHN Finance accomplishments and noteworthy items:

1. DWIHN received \$2,024,962 on July 31 in Opioid Settlement funds; this amount is slightly higher than budget @ \$1.9 million.
2. DWIHN is requesting board approval to bill \$1.3 million in Milwaukee costs overruns related to MDHHS changes in configuration of care center to the \$60 million Integrated Care Center grant. CFO conferred with VP of Facilities, and we believe \$1.3 million is supported and available. **DWIHN has received written confirmation from MDHHS that they are amenable to such charges.** It should be noted the legislative appropriation PA166 of 2022 section 1965(b) page 244 is as follows:

“\$45,000,000.00 to a CMHSP located in a county with a population of at least 1,750,000, according to the most recent federal decennial census for capital costs of an integrated care center facility that includes a walk-in behavioral health crisis services center”.
3. The second Woodward appraisal came back \$2 million higher thus reducing the required cash collateral to approximately \$2.5 million compared to the prior estimate of \$4.5million.
4. In the event DWIHN is approved for CCBHC, it will be imperative that DWIHN ramp up its direct services to members in Wayne County. Failure to do so, could have a significant financial impact.

Financial analysis- (refer to Authority balance sheet and income statement)

- Cash flow is very stable and should continue to remain strong throughout the year as liquidity ratio = 2.48.

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JULY
DWIHN	2.53	2.53	2.44	2.44	2.35	2.66	2.72	2.48	2.29	2.93	2.70	2.48

- (A) Due from other governments – comprise various local, state and federal amounts due to DWIHN. Approximately \$2.7 million in SUD and MH block grant due from MDHHS. Approximately \$32.0 million for 3rd quarter 2024 pass- through HRA revenue.
- (B) Prepayments and deposits – on July 9, 2024, DWIHN advanced The Children’s Center \$2.5 million in future revenues that will be offset against payment due to the provider effective 2025.
- (C) IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through July 31, 2024, was approximately \$728.6 million however actual payments were approximately \$670.4 million. The difference represents claims incurred but not reported and paid of \$58.2 million.
- (D) Restricted Opioid settlement - In July 2024, DWIHN received its 2023 and 2024 lawsuit settlement payments from various pharmaceutical companies. The funds are restricted for purposes specifically outlined in the lawsuit settlement agreement.

DETROIT WAYNE INTEGRATED HEALTH NETWORK

Statement of Net Position

As of July 31, 2024

Assets

Cash and investments	187,956,135	
Investments in Internal Service Fund	74,071,777	
Receivables		
Due from other governmental units	35,482,533	A
Accounts receivable	4,717,747	
Less: allowance for uncollectible	(73,424)	
Prepayments and deposits	3,906,098	B
Total current assets	<u>306,060,866</u>	
Capital assets, net of accumulated depreciation	<u>58,977,199</u>	
Total Assets	<u><u>365,038,065</u></u>	

Liabilities and Net Position

Liabilities		
Accounts payable	38,909,787	
IBNR Payable	58,189,975	C
Due to Wayne County	947,942	
Due to other governments	3,148,403	
Accrued wages and benefits	1,791,268	
Unearned revenue	607,596	
Accrued compensated balances	2,119,980	
Total current liabilities	<u>105,714,951</u>	
Notes Payable	<u>19,219,200</u>	
Total Liabilities	<u><u>124,934,151</u></u>	
Net Position		
Net investment in capital assets	37,630,720	
Unrestricted - PA2 funds	9,330,007	
Restricted Opioid Settlement	2,024,962	D
Restricted Cash Collateral	21,907,338	
Internal Service Fund	74,071,777	
Unrestricted	<u>95,139,110</u>	
Total Net Position	<u><u>240,103,914</u></u>	
Liabilities and Net Position	<u><u>365,038,065</u></u>	

DETROIT WAYNE INTEGRATED HEALTH NETWORK
Statement of Revenues, Expenses and Changes to Net Position
For the Ten Months Ending July 31, 2024

	July 2024			Year to Date		
	Budget	Actual	Variance	Budget	Actual	Variance
Operating Revenues						
Federal grants	2,660,625	2,810,429	149,804	26,606,250	24,692,563	(1,913,687)
State grants and contracts	88,458,761	87,070,922	(1,387,839)	884,587,610	880,729,490	(3,858,120)
Prior Year Medicaid savings	-	-	-	-	32,492,867	32,492,867
MI Health Link	1,024,161	3,270,237	2,246,076	10,241,610	9,030,123	(1,211,487)
Local grants and contracts	2,566,917	3,437,667	870,750	25,669,170	20,716,335	(4,952,835)
Other charges for services	3,333	943	(2,390)	33,330	51,781	18,451
Total Operating Revenues	94,713,797	96,590,198	1,876,401	947,137,970	967,713,159	20,575,189
Operating Expenses						
Salaries	2,460,798	2,161,041	299,757	24,607,980	22,733,189	1,874,791
Fringe benefits	931,454	789,462	141,992	9,314,521	8,796,544	517,977
Substance abuse services	5,248,438	4,464,162	784,276	52,484,380	50,592,136	1,892,244
Autism Services	7,483,970	8,182,709	(698,739)	74,839,700	77,710,528	(2,870,828)
MI HealthLink	1,023,328	344,731	678,597	10,233,280	9,131,647	1,101,633
Adult Services	32,221,048	33,011,708	(790,660)	322,210,480	329,896,971	(7,686,491)
Children Services	5,631,415	5,212,991	418,424	56,314,150	51,546,761	4,767,389
Care Center	1,936,667	1,420,081	516,586	19,366,670	8,853,897	10,512,773
Direct Services	484,895	411,649	73,246	4,848,950	3,337,327	1,511,623
Intellectual Developmental Disabled	32,892,299	37,861,913	(4,969,614)	328,922,990	339,203,603	(10,280,613)
Grant Programs	1,005,538	849,070	156,468	10,055,388	5,514,157	4,541,231
State of Michigan	1,723,533	1,339,290	384,243	17,235,330	14,516,147	2,719,183
Depreciation	147,233	-	147,233	1,472,330	1,266,684	205,646
Other operating	1,313,531	783,198	530,333	13,135,310	11,231,029	1,904,281
Total Operating Expenses	94,504,147	96,832,005	(2,327,858)	945,041,459	934,330,620	10,710,839
Operating Revenues over (under) Expenses	209,650	(241,807)	4,204,259	2,096,511	33,382,539	31,286,028
Non-operating Revenues (Expenses)						
Investment Earnings	416,667	1,286,007	869,340	4,166,670	8,435,472	4,268,802
Total Non-operating Revenues (Expenses)	416,667	1,286,007	869,340	4,166,670	8,435,472	4,268,802
Change in Net Position	626,317	1,044,200	5,073,599	6,263,181	41,818,011	35,554,830
Net Position - Beginning of year					198,287,761	198,287,761
Net Position - End of Year	626,317	1,044,200	5,073,599	6,263,181	240,105,772	233,842,591

DETROIT WAYNE INTEGRATED HEALTH NETWORK

Statement of Cash Flows

For the Ten Months Ending July 31, 2024

Cash flows from operating activities	
Cash receipts from the state and federal governments	\$ 924,134,100
Cash receipts from local sources and customers	20,768,115
Payments to suppliers	(926,944,490)
Payments to employees	(45,440,680)
	<u>(45,440,680)</u>
Net cash provided by (used in) operating activities	<u>(27,482,955)</u>
Cash flows from capital and related financing activities	
Acquisition of capital assets	(11,849,786)
Proceeds from notes payable	6,919,347
	<u>6,919,347</u>
Net cash provided by (used in) capital and related financing activities	(4,930,439)
Cash flows from investing activities	
Interest received on investments	8,435,472
Proceeds from sale of assets	-
	<u>-</u>
Net cash provided by investing activities	<u>8,435,472</u>
Net increase (decrease) in cash and cash equivalents	(23,977,922)
Cash and investments - beginning of period	<u>286,005,834</u>
Cash and investments - end of period	<u><u>\$ 262,027,912</u></u>
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities	
Operating income (loss)	\$ 33,380,682
Adjustments to reconcile operating income (loss) to net cash used in operating activities:	
Depreciation	1,328,401
Decreases (increases) in current assets:	
Accounts receivable	14,508,031
Prepayments and deposits	(3,024,355)
Due from other governmental units	(1,779,877)
Due from Wayne County	
Other assets	
Increases (decreases) in current liabilities:	
Accounts and contracts payable	(88,452,258)
IBNR Payable	58,189,975
Accrued wages	(758,697)
Due to Wayne County	947,942
Due to other governmental units	(6,283,702)
Unearned revenue	(35,539,096)
	<u>(35,539,096)</u>
Net cash provided by (used in) operating activities	<u><u>\$ (27,482,955)</u></u>



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MEMO

Date: August 26, 2024
To: Ms. Dora Brown, Chair
Finance Committee
From: Jean Mira
Procurement Administrator
Re: 3rd Quarter FY 2024 – Board Report for Procurements
Non-Competitive Under \$50,000, Emergency, and all Cooperative
Purchasing

In accordance with DWIHN Procurement Policy (Article 2.B.1 (b) Article 2.B.2 (c) and Article 2.B.7 (g)) the attached report is being submitted for all non-competitive procurements under \$50,000 for the 3rd Quarter FY 2024 (April, May, June). This report includes all cooperative purchases, including those over \$50,000 and the total of all non-competitive procurements made in this quarter.

Contracts over \$50,000 are not included individually, as those procurements were previously approved by the Board via a Board Action, nor any other procurements previously approved per an approved Board Action. Additionally, the report shows “PO” (Purchase Orders) and “BO” (Blanket Orders). A “PO” is a one-year contract that expires at the end of the fiscal year, whereas a “BO” is a multi-year or crossing fiscal years contract.

Please feel free to contact me if you have any questions.

Attachment

Board of Directors

Dr. Cynthia Taueg, Chairperson
Karima Bentounsi
Jonathan C. Kinloch

Kevin McNamara, Vice Chairperson
Angela Bullock
Bernard Parker

Dora Brown, Treasurer
Lynne F. Carter, MD
William Phillips

Eva Garza Dewaelsche, Secretary
Angelo Glenn
Kenya Ruth



Vendor Name	City	State	Document Date	PO Number	Subtotal	Item Description	Comment ID	Comment[1]	Description	Department
AgreeYa Solutions Inc	Folsom	California	4/15/2024	BO22490042	\$ 35,000.00	2/29/24 - 2/28/26 (2 Years) - Project Kick-Off; Assessment Completion; Roadmap Recommendation and Im	CS	Comparative Source	2/29/24 - 2/28/26 Predictive Analytics Maturity Assessment	TECH
Amazon Capitl Services, Inc.	Seattle	WA	4/1/2024	PO22400274	\$ 1,139.84	[2 Pack] 27 Inch Computer Privacy Screen and keyboard	SM PUR	Small Purchase under 10k Non	Surface Pro keyboard & Screen Protectors 27"	TECH
Amazon Capitl Services, Inc.	Seattle	WA	4/5/2024	PO22400277	\$ 524.85	Logitech C920x HD Pro Webcam, Full HD 1080p/30fps Video Calling, Clear Stereo Audio, HD Light Correc	SM PUR	Small Purchase under 10k Non	Web Cams for Execs at Woodward	TECH
Amazon Capitl Services, Inc.	Seattle	WA	5/2/2024	PO22400318	\$ 69.99	Inateck Surface Pro 9 Keyboard Compatible with Surface Pro 9/8/X/10, with 7-Color Backlight, KB05111	SM PUR	Small Purchase under 10k Non	Surface Pro Keyboard	TECH
Amazon Capitl Services, Inc.	Seattle	WA	5/2/2024	PO22400320	\$ 238.99	Polycom Wall Mount Bracket for VVX 150/250 (2200-48823-001) Term: Spot Buy	SM PUR	Small Purchase under 10k Non	Monitor Arm & Phone Wall Mount	TECH
Amazon Capitl Services, Inc.	Seattle	WA	5/17/2024	PO22400334	\$ 134.98	Yealink BH72 Lite Bluetooth Headset with Microphone Wireless Headset Teams & Zoom Certified Office H	SM PUR	Small Purchase under 10k Non	Headset & USB Hub	TECH
Amazon Capitl Services, Inc.	Seattle	WA	5/17/2024	PO22400335	\$ 719.70	Ergear Monitor Mount for Most 13-32" Computer Screens up to 17.6lbs, Improved LCD LED Monitor Riser,	SM PUR	Small Purchase under 10k Non	Monitor Arms - Crisis Center Nursing Station	TECH
Amazon Capitl Services, Inc.	Seattle	WA	5/23/2024	PO22400337	\$ 26.97	Moread DisplayPort (DP) to HDMI Adapter, Gold-Plated Uni-Directional Display Port PC to HDMI Screen	SM PUR	Small Purchase under 10k Non	HDMI DisplayPort Adapter	TECH
Amazon Capitl Services, Inc.	Seattle	WA	5/30/2024	PO22400341	\$ 449.70	VIVO Steel Arm Bracket Holder for Intel NUC, Back of Monitor VESA Metal Plate Mount Extension, Black	SM PUR	Small Purchase under 10k Non	VIVO Monitor Arm Bracket Mounts (707 Crisis Center)	TECH
Amazon Capitl Services, Inc.	Seattle	WA	6/5/2024	PO22400344	\$ 144.94	SanDisk 1TB Portable SSD - Up to 800MB/s, USB-C, USB 3.2 Gen 2, Updated Firmware - External Solid St	SM PUR	Small Purchase under 10k Non	ID Camera cable & Crisis Center Media Storage device	TECH
Amazon Capitl Services, Inc.	Seattle	WA	6/5/2024	PO22400345	\$ 1,042.26	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Services Recreational and Sensory Materials	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/7/2024	PO22400351	\$ 68.96	Madisi Washable Markers, Super Tips Markers, Assorted Colors, Classroom Bulk Pack, 288 Count	SM PUR	Small Purchase under 10k Non	Crisis Care Center Sensory and Recreational Materials	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/11/2024	PO22400353	\$ 427.69	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Recreational and Sensory Items	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/13/2024	PO22400355	\$ 1,099.90	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Recreational and Sensory Items	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/13/2024	PO22400356	\$ 1,381.95	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Recreational and Sensory Items	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/13/2024	PO22400358	\$ 850.01	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Recreational and Sensory Items	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/13/2024	PO22400359	\$ 1,489.98	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Recreational and Sensory Items	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/13/2024	PO22400360	\$ 106.44	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Recreational and Sensory Items	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/17/2024	PO22400363	\$ 763.83	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Recreational and Sensory Items	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/18/2024	PO22400365	\$ 314.41	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Recreational and Sensory Items	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/18/2024	PO22400366	\$ 655.01	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Recreational and Sensory Items	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/18/2024	PO22400367	\$ 451.43	Logitech C920x HD Pro Webcam, Full HD 1080p/30fps Video Calling, Clear Stereo Audio, HD Light Correc	SM PUR	Small Purchase under 10k Non	Wireless extenders (HQ) / Cameras (Crisis Center)	TECH
Amazon Capitl Services, Inc.	Seattle	WA	6/24/2024	PO22400369	\$ 331.93	Logitech C920x HD Pro Webcam, Full HD 1080p/30fps Video Calling, Clear Stereo Audio, HD Light Correc	SM PUR	Small Purchase under 10k Non	ID Badge Clips; Crisis Center Cameras	TECH
Amazon Capitl Services, Inc.	Seattle	WA	6/24/2024	PO22400370	\$ 527.57	Crisis Dept supplies	SM PUR	Small Purchase under 10k Non	Crisis Care Center Supplies	CRISIS
Amazon Capitl Services, Inc.	Seattle	WA	6/26/2024	PO22400372	\$ 133.65	H2O Therapy Body Wash Soap, Travel Size Hotel Hospitality, 1 oz Case of 300 Term: Spot Buy	SM PUR	Small Purchase under 10k Non	Crisis Care Center Supplies	CRISIS
BSB Communications Inc	Sterling Heights	MI	5/17/2024	BO22490048	\$ 7,775.84	(5) Invoices 179375; 179850; 179852; 180474, 180475 Term: 03/01/2023 to 02/29/2024	C	Cooperative Purchase	Retroactive Closeout Payments - BSB Communication Services (Final)	TECH
Burpee Man LLC	Garden City	MI	4/12/2024	PO22400304	\$ 170.00	Board Member Plaques (Gavel) Term: Spot Buy	SM PUR	Small Purchase under 10k Non	Board Member Plaques (Gavel)	ADMIN

Care One Inc	Ypsilanti	MI	6/5/2024	BO22490053	\$ 100,000.00	Temporary Psychiatric Staffing Services Term: 06/01/2024 to 05/31/2025	C	Cooperative Purchase	Temporary Psychiatric Staffing Services	ADMIN
CareAcademy.com, Inc	Boston	MA	5/6/2024	BO22490047	\$ 20,349.00	FY 23 Care Academy Term: 10/15/2023 to 12/14/2024	CS	Comparative Source	FY 24 CareAcademy	INTEG
CDW Government LLC	Vernon Hills	IL	4/2/2024	BO22490037	\$ 46,761.27	Proofpoint Targeted Attack Protection URL Defense & Attachment Defense, TAP - (4/5/24- 4/4/25)	C	Cooperative Purchase	Proofpoint Protection Renewal (4/5/24- 4/4/25)	TECH
CDW Government LLC	Vernon Hills	IL	4/5/2024	BO22490038	\$ 3,482.10	Adobe Acrobat Pro for enterprise - Subscription New - 1 user Term: 04/01/2024 to 03/01/2025	C	Cooperative Purchase	Adobe Pro Licenses (additional)	TECH
CDW Government LLC	Vernon Hills	IL	4/18/2024	BO22490043	\$ 27,676.00	1 YR - 5/24/25: ZOHU MANAGEENGINE SVCDISK+ SUB Term: 04/18/2024 to 05/24/2025	C	Cooperative Purchase	1 Yr - Zoho ManageEngine Service Desk Plus (renewal)	TECH
CDW Government LLC	Vernon Hills	IL	4/18/2024	PO22400305	\$ 187.62	E-Image EK650 tripod - professional, with fluid head, 75mm bowl, 11lbs payl Term: Spot Buy	C	Cooperative Purchase	Camera Tripod - ID photo production	TECH
CDW Government LLC	Vernon Hills	IL	4/19/2024	PO22400308	\$ 2,654.21	Microsoft Surface Pro 10 - 13" - Core i7 - 32 GB RAM - 1 TB SSD - Platinum Term: Spot Buy	C	Cooperative Purchase	Surface Pro 10	TECH
CDW Government LLC	Vernon Hills	IL	5/17/2024	PO22400336	\$ 148.00	Logitech BRIO 4K Ultra HD webcam - webcam Term: Spot Buy	C	Cooperative Purchase	WebCam - Woodward Bldg	TECH
CDW Government LLC	Vernon Hills	IL	6/5/2024	PO22400343	\$ 975.00	Invoice LF52728 - APC SMART UPS RT TOWER STEP DOWN (replacement) Term: Spot buy	C	Cooperative Purchase	Retroactive Invoice LF52728	TECH
CDW Government LLC	Vernon Hills	IL	6/28/2024	BO22490062	\$ 2,044.00	HYCU M365 PRM SUB 1M 1U Term: 05/30/2024 to 12/30/2024	C	Cooperative Purchase	HYCU O365 Additional License (5/30/24 - 12/30/24)	TECH
CDW Government LLC	Vernon Hills	IL	6/28/2024	BO22490063	\$ 1,552.20	Veeam Data Platform Advanced Universal License - Upfront Billing 1 Term: 06/28/2024 to 06/27/2025	C	Cooperative Purchase	1Year - Veeam Data Platform One Instance License	TECH
City Hop Social, LLC	Detroit	MI	5/1/2024	PO22400316	\$ 1,475.00	Silent Disco Entertainment Services - Children's Mental Health Awareness Day Term: Spot Buy	SM PUR	Small Purchase under 10k Non	Silent Disco Rental/Yoga - Children's Mental Health Day	ADMIN
Concordance Healthcare Solutions LLC	Tiffin	OH	4/30/2024	BO22490044	\$ 175,290.20	BD Pyxis ADMs (Automated Dispensing Machines)	C	Cooperative Purchase	BD Pyxis ADMs (Automated Dispensing Machines)	CRISIS
Corrigan Moving and Storage Company			4/24/2024	PO22400310	\$ 740.00	Transport large Smart TV from 707 Milwaukee trailer to 8726 Woodward Ave, 2nd Floor, Detroit, Mi 482	SM PUR	Small Purchase under 10k Non	Transport Services - Big Screen TV	TECH
Danmar Products Inc	Ann Arbor	MI	5/16/2024	PO22400332	\$ 235.00	Durable Medical Equipment Term: 10/01/2023 to 09/30/2024	SM PUR	Small Purchase under 10k Non	Durable Medical Equipment	FIN
Danmar Products Inc	Ann Arbor	MI	6/6/2024	PO22400348	\$ 2,000.00	Durable Medical Equipment Term: 10/01/2023 to 09/30/2024	SM PUR	Small Purchase under 10k Non	Durable Medical Equipment	FIN
Dell Marketing LP	Dallas	TX	4/19/2024	PO22400309	\$ 133,710.00	100 Dell Latitude 7440 Term: Spot Buy	C	Cooperative Purchase	Dell Latitude 7440	TECH
Dell Marketing LP	Dallas	TX	6/12/2024	PO22400354	\$ 66,855.00	Dell Latitude 7440 Term: Spot Buy	C	Cooperative Purchase	Dell Latitude 7440	TECH
Detroit Educational Television Foundation	Wixom	MI	5/1/2024	PO22400317	\$ 49,059.00	Mental Health Messaging Term: 05/01/2024 to 09/30/2024	CS	Comparative Source	Mental Health Messaging - DETF	ADMIN
Governmentjobs.com, Inc	El Segundo	CA	6/5/2024	BO22490054	\$ 115,306.60	Position Management, Applicant Tracking, Training Software Term: 06/01/2024 to 06/02/2025	C	Cooperative Purchase	Position Management, Applicant Tracking, Training Software Services	ADMIN
Grafton School Inc	Winchester	VA	6/26/2024	PO22400373	\$ 2,610.00	Ukeru Equipment Term: Spot Buy	SM PUR	Small Purchase under 10k Non	Ukeru Equipment	CRISIS
Hughes, Brandon	Southgate	MI	4/30/2024	PO22400315	\$ 800.00	Photography Services - Children's Mental Health Day Term: Spot Buy	SM PUR	Small Purchase under 10k Non	Photography Services - Children's Mental Health Awareness Day	ADMIN
Lakeview Consultants LLC	Grand Ledge	MI	5/30/2024	BO22490051	\$ 49,900.00	Lakeview Consultants LLC Contracting Services Term:6/1/24 to 5/31/25	CS	Comparative Source	Lakeview Consultants, LLC Contracting Services	ADMIN
Marco Technologies LLC	Saint Cloud	MN	6/13/2024	PO22400361	\$ 28,818.00	Fortigate/Meraki Firewalls	C	Cooperative Purchase	Fortigate/Meraki Firewall Hardware	TECH
Michigan Assoc of Comm Mental Health Boa	Lansing	MI	4/26/2024	PO22400311	\$ 1,650.00	Recipient Rights Booklets Term Spot Buy	SM PUR	Small Purchase under 10k Non	Recipient Rights Booklets	RIGHTS
NJE Enterprises	Detroit	MI	5/2/2024	PO22400319	\$ 556.96	Promotional Items Term: Spot Buy	SM PUR	Small Purchase under 10k Non	Promotional Items	CHILD
Premier Group Associates, LC	Detroit	MI	6/7/2024	PO22400350	\$ 1,506.05	Snow Removal/Deicing Services for both Woodward/Milwaukee Term; Spot Buy	SM PUR	Small Purchase under 10k Non	Snow Removal/Deicing Services for both Woodward/Milwaukee	FACILITIES
Premier Group Associates, LC	Detroit	MI	6/21/2024	PO22400368	\$ 6,830.00	Property clean up and misc landscaping services Term: 06/06/2024 to 06/30/2024	SM PUR	Small Purchase under 10k Non	7 Mile Property clean up and misc landscaping services	FACILITIES

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 23-18R2 Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 9/18/2024

Name of Provider: Global Solutions Group Inc

Contract Title: 2nd Extension: Virtual Chief Information Security Officer for Continuous Comprehensive Cybersecurity Risk Assessment

Address where services are provided: None

Presented to Finance Committee at its meeting on: 9/4/2024

Proposed Contract Term: 10/1/2024 to 9/30/2025

Amount of Contract: \$ 374,664.00 Previous Fiscal Year: \$ 249,776.00

Program Type: Continuation

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 10/1/2022

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN is requesting approval to exercise the second of three one-year renewal options with Global Solutions Group, Inc. to retain a Virtual Chief Information Security Officer, to develop a complete set of information technology and security policies adequate to meet audit requirements, along with delivering a comprehensive risk assessment to identify gaps in physical, technical and administrative controls and provide recommendations for remediation, actions or plans to eliminate or prevent further occurrences.

This renewal will extend the contract an additional year through September 30, 2025, with a FY 2025 cost not to exceed \$124,888 and a total contract cost not to exceed \$374,664.

Outstanding Quality Issues (Y/N)? If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 24/25	Annualized
Multiple	\$ 374,664.00	\$ 374,664.00
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64915.817000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Manny Singla, Interim Chief Executive Officer

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Manmohan Singla

Stacie Durant

Signed: Friday, August 30, 2024

Signed: Thursday, August 29, 2024

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 23-25R2 Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 9/18/2024

Name of Provider: Westcomm Inc

Contract Title: Social Media Management Services - Westcomm

Address where services are provided: None__

Presented to Finance Committee at its meeting on: 9/4/2024

Proposed Contract Term: 10/1/2024 to 9/30/2025

Amount of Contract: \$ 296,100.00 Previous Fiscal Year: \$ 197,400.00

Program Type: Continuation

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 10/1/2022

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

The Detroit Wayne Integrated Health Network is requesting approval of a contract renewal between DWIHN and Westcomm Inc. to provide Social Media Management services for one year period beginning October 1, 2024 through September 30, 2025.

In July 2022, an RFP 2022-007 process began in which Westcomm was chosen over four other qualified companies with a score of 298 points out of a possible 300. It was recommended the company be awarded a one-year contract with three one-year renewal options for a total amount not to exceed \$98,700 annually. This is the second year of the three-year renewal.

The partnership includes social media management services such as creating engaging and relevant content at least 3-5 times per week on various and appropriate channels including Facebook, Instagram, Twitter, Linked In, Snap Chat and Tik Tok. Westcomm Inc. also manages and creates paid search and display ads to reach target audiences including a younger demographic.

Board approval is requested to extend the agreement at a cost of not to exceed \$98,700, for a period of one year through September 30, 2025.

Outstanding Quality Issues (Y/N)? If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 24/25	Annualized
MULTIPLE	\$ 296,100.00	\$ 296,100.00
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64910.817000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Manny Singla, Interim Chief Executive Officer

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Manmohan Singla

Stacie Durant

Signed: Friday, August 30, 2024

Signed: Friday, August 30, 2024

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 23-30R Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 9/18/2024

Name of Provider: Public Affairs Associates, LLC

Contract Title: Lobbyist Services - Public Affairs Associates

Address where services are provided: None__

Presented to Finance Committee at its meeting on: 9/4/2024

Proposed Contract Term: 10/1/2024 to 9/30/2026

Amount of Contract: \$ 400,000.00 Previous Fiscal Year: \$ 200,000.00

Program Type: Continuation

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 10/1/2017

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN Administration is requesting to modify BA #23-30 with Public Affairs Associates (PAA). PAA continues to work in conjunction with DWIHN staff and board members for government and legislative services. As we are in the midst of key projects that still need major lobbying efforts, such as our multiple crisis facilities, behavioral healthcare campus, CCBHC and direct outpatient services, having any change in our lobbying efforts would cause devastating effects to these projects.

PAA has been a critical piece to DWIHN's legislative plan in working with the MDHHS and Lansing leadership that has garnered us unprecedented success with the award of \$66 million in grant funding to build an integrated behavioral healthcare campus and expand our crisis care services.

We are requested a two year extension at \$100,000 annually, for a total of \$200,000 for the two-year period, through September 30, 2026. **The total contract is not to exceed \$400,000 with the two-year extension through 9/30/2026.**

Outstanding Quality Issues (Y/N)? If yes, please describe:

Source of Funds: Local Funds

Fee for Service (Y/N):

Revenue	FY 24/25	Annualized
Local Funds	\$ 400,000.00	\$ 400,000.00
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64910.817003.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Manny Singla, Interim Chief Executive Officer

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Manmohan Singla

Stacie Durant

Signed: Friday, August 30, 2024

Signed: Friday, August 30, 2024

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 25-25 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 9/18/2024

Name of Provider: Detroit Wayne Integrated Health Network

Contract Title: FY 2025 Operating Budget

Address where services are provided: None

Presented to Finance Committee at its meeting on: 9/4/2024

Proposed Contract Term: 10/1/2024 to 9/30/2025

Amount of Contract: \$ 1,186,099,754.00 Previous Fiscal Year: \$ 1,150,651,761.00

Program Type: Continuation

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 10/1/2024

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

The Detroit Wayne Integrated Health Network (DWIHN) is requesting Board approval for the FY 2025 Operating Budget in the amount of \$1,186,099,754.

The FY 2025 Operating Budget consists of the following revenue:

- \$892,363,713 - Medicaid, DHS Incentive, Medicaid-Autism, Children's/ SED Waiver, HAB, CCBHC Supplemental;
- \$143,684,858 - Healthy MI Plan;
- \$12,552,243 - MI Health Link;
- \$21,460,905 - State General Funds;
- \$23,533,633 - Wayne County Local Match Funds;
- \$4,723,521 - County PA2 Funds;
- \$32,489,449 - State Grants (MDHHS/ MDHHS SUD, OBRA);
- \$24,222,760 - Federal Grants (MDHHS/ MDHHS SUD, SAMHSA);
- \$953,543 - Local Grants;
- \$6,760,000 - Interest Income;
- \$40,000 - Miscellaneous Revenue;
- \$23,315,129 - Medicaid/ Local Reserves.

Outstanding Quality Issues (Y/N)? If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 24/25	Annualized
MULTIPLE	\$ 1,186,099,754.00	\$ 1,186,099,754.00
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: MULTIPLE

In Budget (Y/N)?

Approved for Submittal to Board:

Manny Singla, Interim Chief Executive Officer

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Manmohan Singla

Stacie Durant

Signed: Thursday, August 29, 2024

Signed: Thursday, August 29, 2024