



## **Detroit Wayne Mental Health Authority**

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October 4, 2018

Re: Authorization Requirements, Residential Authorizations and Placements, and IPOS

***The "following" only applies to services previously billed to the MCPNs. If you were billing DWMHA directly for services prior to 10/1. Please continue to follow existing policies and procedures. This would include: Autism, MI-Health Link, Substance Use Disorder (SUD), Evidence-Based Supported Employment (EBSE), etc.***

### **Authorizations for services historically billed to the MCPNs**

At this time, authorizations are only required for Inpatient Hospitalization, Partial Hospitalization, Crisis Residential Unit (CRU Beds), Withdrawal Management- Residential, Transitional Housing and residential per diem services. All other outpatient services do not require an authorization and will reimburse at DWMHA's current standardized rates available on our website. This process is temporary while the process to authorize all services is finalized. Any outpatient service billed to DWMHA must be identified by amount, scope and duration with start and end dates for service in the individual's current Individualized Plan of Service (IPOS).

Authorizations with an expiration date on or after 9/30/18 were imported from ICA's iCare and CareLink/ConsumerLink's DASH system into MHWIN with a temporary expiration date of 12/31/18. For individuals with an IPOS expiring prior to 12/31/18, DWMHA will began adjusting the expiration date of the imported authorizations to coincide with the expiration date of their IPOS. All authorizations were imported in MHWIN, including services requiring an authorization past 10/1/18.

### **Residential Authorizations and Placements**

Residential services continue to require an authorization. For new or modifications to existing residential authorizations or in need of residential placement referrals. Please email [ResidentialReferral@dwmha.com](mailto:ResidentialReferral@dwmha.com) or call 313-989-9513

### **Individual Plan of Service (IPOS)**

Evidence of a current IPOS must be available in MHWIN. The Clinically Responsible Service Provider (CRSP) is required to upload IPOS in the MHWIN. The IPOS will automatically transfer to MHWIN for providers using a PCE system and completing the IPOS in the system. Providers not using a PCE system, are required to login to MHWIN, and upload the IPOS. Instructions for viewing and uploading IPOS records can be found in the IPOS User Manual under the Help tab within MHWIN.

DWMHA Management

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