



Detroit Wayne Integrated Health Network

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MEMORANDUM

To: DWIHN Providers
From: Stacie Durant, Chief Financial Officer
Date: October 1, 2021

Subject: Year End Closeout Process for Claims, Encounters, and Financial Status Reports

This correspondence provides notification concerning the DWIHN year-end closeout process for ensuring reimbursement to providers upon submission of encounters, claims and/or Financial Status Reports (FSR's) through the year ending September 30, 2021.

Please review your records, identifying any outstanding encounters, claims and/or FSR's that have **NOT** been submitted to the Office of Fiscal Management (Finance) for reimbursement through the period ending September 30, 2021.

All outstanding FSR's MUST be received no later than 5:00 p.m. on Tuesday, November 30, 2021 by the Office of Fiscal Management (Finance) of DWIHN.

All outstanding encounters and claims MUST be submitted within MH-WIN by Tuesday, November 30, 2021. All denials and rejections (including those incurred in the month of September) MUST also be submitted within MH-WIN DWIHN by Tuesday, November 30, 2021. With the exception of MI Health Link (MHL), any submissions received after these dates will NOT be considered for reimbursement.

Should you have any questions and/or concerns, please email Nicole Smith at nsmith@dwihn.org and Tyreesse Omani at tomani@dwihn.org.

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