



Current Status: Active

PolicyStat ID: 9714131



**Origination:** 10/2020  
**Effective:** 04/2021  
**Last Approved:** 04/2021  
**Last Revised:** 10/2020  
**Next Review:** 04/2022  
**Owner:** Allison Smith: Project Manager, PMP  
**Policy Area:** Strategic Planning  
**References:**

## Definitions and Glossary of Terms for Policies and Procedures

### PROCEDURE PURPOSE

To provide guidelines for maintaining the standard definitions used in policies, procedures, and documents for Detroit Wayne Integrated Health Network (DWIHN).

### EXPECTED OUTCOME

The Key Words/Terms/Phrases and Acronyms contained are the definitions that are approved for use and consistency to form a guide in the development of all Policies, Procedures and other source documents created in DWIHN.

### PROCEDURE

- For consistency in the information provided to enrollees, the PIHP must use the State developed model enrollee handbooks and enrollee notices, and State developed definitions for managed care terminology, including appeal, durable medical equipment, emergency medical condition, emergency medical transportation, emergency room care, emergency services, excluded services, grievance, habilitation services and devices, health insurance, home health care, hospice services, hospitalization, hospital outpatient care, physician services, prescription drug coverage, prescription drugs, primary care provider, rehabilitation services and devices, skilled nursing care, specialist, co-payment excluded services, health insurance, medically necessary, network, non-participating, plan pre-authorization, participating provider, premium, provider and urgent care, as defined in the PIHP contract and/or Medicaid provider manual. *Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Waiver Program FY 19 Amendment #2.*
- Key words, terms, definitions and acronyms are included in the attachment to this procedure.

### PROCEDURE MONITORING & STEPS

Who monitors this procedure:	Allison Smith / Strategic Planning Project Manager
Department:	Administration
Frequency of monitoring:	Annual
Reporting provided to:	QISC

**Comments:** This is a procedure that is attached to the [Policy Review Guidelines](#) and [Definitions and Glossary of Terms for Policies and Procedures](#)

Quarterly reporting on policies is provided to QISC.

## Attachments

[Glossary of Key Words and Commonly Used Terms 2021\\_04\\_29.docx](#)

## Approval Signatures

Approver	Date
Allison Smith: Project Manager, PMP	04/2021

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