



DETROIT WAYNE INTEGRATED HEALTH NETWORK

800-241-4949

www.dwihn.org



ORR Training & Monitoring Agenda Provider Meeting (04/10/26)



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Your Link to Holistic Healthcare



HEALTHCARE
INDUSTRY

**TOP
WORK
PLACES
2025**

Updates: ORR Training (April 10, 2026)

1. Provider Staff “Re-registration” for NHRRT process:

After Provider staff have initially been registered for NHRRT but missed the class, they will require “re-registration.” The following steps should be taken when re-registering Provider staff:

Step 1: Go to the MHWIN home page & click on the “Training Management tab” to the left of the screen, then click the “Staff Training History” tab, to go to the “Staff List” page.

Mental Health Wellness INFORMATION NETWORK

Detroit Wayne Integrated Health Network
Mental Health Wellness Information Network

Home Logout Help

MI Health Link
My Page
ORR
ORR Reports
Peer Support Specialist
Performance Indicators
Provider Management
Provider Reports
Reports and Downloads
Site Reviews and Monitoring
Staff To-Do List
System Setup
TEDS Submission
Training Management
Training Management Reports

may be specified by JOB Type/Position Code, Employee or Department.

- **View Training Class Activity**
View the status of upcoming class sessions, such as current enrollment, number currently on waitlist, etc.
- **Training Class Participant Status**
Log individual participant Completion or "No Show" status for a selected Class session. Add "Walk-In" participants for a selected class session.
- **Staff Training History**
View a training history for a selected staff person. Add, change and view Course Completion Verification. Generate Completion Certificates.
- **View Staff Training Requirements**
View required training for a selected staff person.
- **Work With Staff Course Alerts**
Add, view, renew and delete Course Alerts for a selected staff person.
- **Upload Training Records for a specific course/class**
Upload training completion records for a selected course/class.



Updates: ORR Training (April 10, 2026)

Re-registration for NHRRT for Provider staff cont'd:

Step 2: “Staff List” screen-Enter the staff’s first and last name in the “staff name” box, & click the “search” tab. The staff’s name will appear to the left of the screen. To the right of the screen click the “select” option, to go to the “Training history” page.

The screenshot shows the MHWIN Staff List search page. At the top, there is a header with the DWIHN logo and navigation buttons: Back, Home, Logout, and Help. The main search area contains several input fields and filters: Affiliate / PIHP (dropdown), Staff Name (text box), Staff ID (text box), Staff Type (dropdown), Assigned Location (dropdown), User Group (dropdown), Supervisor (text box with lookup and clear buttons), Show Active Staff Only (checkbox), Exclude Contract Provider Staff (checkbox), Staff DOB (text box with calendar icon), Staff Email (text box), Staff State ID / Driver's License # (text box), and User ID (text box). A Search button is located on the right. Below the search area, it indicates 'Showing 1 - 20 of 48603 Staff' and provides pagination controls (Previous, 1, 2, 3, 4, 5, 6, 7, 8, 9, Next). A table with one row is visible, showing staff details and a 'Select' button.

| Staff | User ID | Type | Affiliate / PIHP | Primary Location | |
|---------------------------------|------------|------------------------|------------------|------------------|--------|
| 1 marcinaha, Daniel (490904) | dmarcinaha | Psychiatrist / DA / MD | | | Select |



Updates cont'd: ORR Training (April 10, 2026)

Re-registration for NHRRT for Provider staff cont'd:

Step 3: "Training History" page, documents the Course Name, Date Registered, Class Date, & Status. To **Re-register** the provider staff, to the right of the screen click the "Re-Register staff name" option, to go the "Class Activity" List page.

Course(s)

| Course Name | Date Registered | Class ID Class Date Class Time Class Location | Status | Comments | Add External Transcript Re-Register |
|--|-----------------|--|-----------------------|----------|---|
| New Hire Recipient Rights Training - DWIHN | 10/14/2025 | 2036 11/04/2025 10:00 AM 12:00 PM | No Show 11/04/2025 | | Add Course Completion Verification |
| | | | | | Change Delete View |
| | | | | | Print Registration Confirmation |

[Back](#) [Home](#)



Updates cont'd: ORR Training (April 10, 2026)

Re-registration for NHRRT for Provider staff cont'd:

Step 4: “Class Activity List” page, documents the various NHRRT classes available for the **re-registered** staff to choose from.

Class Start Date: From 4/1/2026 thru 05/30/2026

Course Name/Information:

Additional Class Search Criteria: *Select Additional Search Criteria v

Exclude Cancelled Classes

SEARCH

25 class(es)

[PREVIOUS](#) Page 1 of 2 [NEXT](#)

| Course Name/Location | Start/End Date | Begin/End Time | Status | Status Date | | | | | | | | | | | | | |
|---|--------------------------|----------------------|------------------------|-------------|---|-------|-----|-----|------|-----------|----------|--|---|----|----|---|----|
| New Hire Recipient Rights Training - DWIHN <i>Location:</i> Course ID: 1 | 04/01/2026 04/01/2026 | 10:00 AM 12:00 PM | Closed to Registration | 03/27/2026 | Change Delete View Participants Wait List Print Class Roster Enter Class Completion Send Email Print Certificates Cancel Class | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Seats</th> <th>Min</th> <th>Max</th> <th>Used</th> <th>Available</th> <th>Attended</th> </tr> </thead> <tbody> <tr> <td></td> <td>1</td> <td>64</td> <td>64</td> <td>0</td> <td>39</td> </tr> </tbody> </table> | | | | | | Seats | Min | Max | Used | Available | Attended | | 1 | 64 | 64 | 0 | 39 |
| Seats | Min | Max | Used | Available | Attended | | | | | | | | | | | | |
| | 1 | 64 | 64 | 0 | 39 | | | | | | | | | | | | |
| Re-Register Keyera Butler | | | | | | | | | | | | | | | | | |
| New Hire Recipient Rights Training - DWIHN <i>Location:</i> Course ID: 1 | 04/02/2026 04/02/2026 | 10:00 AM 12:00 PM | Closed to Registration | 04/01/2026 | Change Delete View Participants Wait List Print Class Roster Enter Class Completion Send Email | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Seats</th> <th>Min</th> <th>Max</th> <th>Used</th> <th>Available</th> <th>Attended</th> </tr> </thead> <tbody> <tr> <td></td> <td>1</td> <td>64</td> <td>64</td> <td>0</td> <td>37</td> </tr> </tbody> </table> | | | | | | Seats | Min | Max | Used | Available | Attended | | 1 | 64 | 64 | 0 | 37 |
| Seats | Min | Max | Used | Available | Attended | | | | | | | | | | | | |
| | 1 | 64 | 64 | 0 | 37 | | | | | | | | | | | | |



Updates cont'd: ORR Training (April 10, 2026)

Re-registration for NHRRT for Provider staff cont'd:

Step 5: “Class Activity” List page, choose the NHRRT class date you want the staff to attend and click on the “Participants” selection to the right of the screen, to go to the “Participant” List page.

5 class(es) ◀ PREVIOUS Page 1 of 2 NEXT ▶

| Course Name/Location | Start/End Date | Begin/End Time | Status Status Date | | | | | | | | | | | | | |
|---|--------------------------|----------------------|--------------------------------------|---|----------|-----|-----|------|-----------|----------|--|---|----|----|---|----|
| New Hire Recipient Rights Training - DWIHN Location: Course ID: 1 | 04/01/2026 04/01/2026 | 10:00 AM 12:00 PM | Closed to Registration 03/27/2026 | Change Delete View Participants Wait List Print Class Roster Enter Class Completion Send Email Print Certificates Cancel Class | | | | | | | | | | | | |
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| | 1 | 64 | 64 | 0 | 39 | | | | | | | | | | | |



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Re-registration for NHRRT for Provider staff cont'd:

Step 6: “Participant List” page, click on the “Add Participant” selection to the right of the screen.

14 Participant(s) [◀PREVIOUS](#) Page 1 of 7 [NEXT▶](#)

| Participant Name Department/Organization | Date Wait Listed | Date Registered | Status | Comment | Add Participant |
|---|---------------------|--------------------|------------------------|---------|--|
| | | 03/18/2026 | Attended 04/01/2026 | | Change Delete View Print Registration Confirmation Print Certificate |

The staff has been successfully re-registered to attend the NHRRT class.



ORR Training (April 10, 2026)

Questions? Please place in the Q & A.

ORR NHRRT Information for Review:

How to access ORR resources via the DWIHN website: (DWIHN.ORG). Providers can access the “Office of Recipient Rights” information re: services, resources, how to contact ORR, etc. via the following:

dwihn.org/customer-services/office-of-recipient-rights, (left of the screen), then click on the tab that you require.

NHRRT is held via the Zoom App-Tues, Wed, & Thur, **10am-12pm**, and every **2nd & 4th Tuesday**, from **4pm-6pm**.

Participants need a strong Wi-Fi signal & be familiar w/the Chat feature.

Participants must be present online, with working cameras, and remain visible and available to communicate throughout the course.

Training participants are not allowed into training 5 minutes after the start time.

Providers, if your staff aren't familiar with the chat feature and Q & A, please provide assistance, if possible.

An email is sent on morning/evening of trg, to the training participant's email address listed in MHWIN. If staff experiences any issue with receiving the NHRRT class email, they can contact ORR trainers at: orr.training@dwihn.org

ORR trg. info is located on DWIHN website, on the MHWIN Newsflash, & on the FAQ's form @ dwihn.org.

ORR Trainers: orr.training@dwihn.org-LaShanda Neely, Michael Olver, Joyce Wells
ORR Manager: Schakerra Pride



Updates: ORR Monitoring April 10, 2026

1. **ORR Monitoring Staff**-Edward Sims, ORR RRI, Lawrence Hudson, ORR RRI, Avery Barnett, ORR RRI, Andre Hardrick, ORR RRS, & Schakerra Pride, ORR Mgr. (See email address at the bottom of slide), for any information or questions.

2. **Staff Training Evidence Required**-During the ORR site review visit, the ORR Reviewer will request evidence of staff training:

- For all program types, **with the exception of AFC's**, the ORR Monitoring staff will request to review any Newly Hired staff & their NHRRT evidence, since the previous site review visit.
- For **AFC Home Staff**, the ORR Monitoring staff will request to review all staff's training information, who work at the location, including New Hires since the previous site review.

Questions? Please place in the Q & A.

ORR Monitoring Information for Review:

ORR Site Visit conducted onsite (in person).

Covid 19 Questionnaire-If +exposure, an alternative review will be arranged.



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DWIHN ORR accepts NHRRT certificates obtained from *different* counties w/evidence provided & verification of validity, in most cases. (Oakland, Macomb, Washtenaw CMH NHRRT accepted)

During site review, ORR Reviewer will check:

Required postings, RR booklets, confidential items stored, health/safety violations, interior/exterior of facility, interview staff & members re: rights knowledge and complaint filing.

Any violation(s) found requires a Corrective Action Plan. The Provider has 10-business days from the date of the site visit to remedy violation.

End of site review visit, Site Rep is required to sign & date the site review tool.

Important Reminder/Contact Info:

Provider contact info and staff records should be kept current, as required in MHWIN.

Questions re: ORR Monitoring: esims1@dwihn.org,
lhudson@dwihn.org ahardrick@dwihn.org
abarnett@dwihn.org or spride@dwihn.org



THANK YOU FOR ATTENDING!



QUESTIONS??



THANK YOU!!!

