



## **Detroit Wayne Integrated Health Network**

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**Finance Committee Meeting  
Wednesday, November 3, 2021  
Virtual (ZOOM)  
1:00 p.m.  
AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Committee Member Remarks**
- IV. Approval of Agenda**
- V. Follow-Up Items**
- VI. Approval of Minutes - October 6, 2021 Finance Committee Meeting**
- VII. Presentation of the Monthly Finance Report**
- VIII. Unfinished Business:**
  - Staff Recommendations:
    - a. Board Action #20-35 R2 – TetraTech
    - b. Board Action #21-68 R – Flagstar Bank
- IX. New Business:**
  - Staff Recommendations:
    - a. Board Action #22-18 – Graham Media Group
    - b. Board Action #22-19 – Scripps
    - c. Board Action #22-30 – PA 152 Waiver
    - d. Board Action #22-39 – Allen Law Group
- X. Good and Welfare/Public Comment**

Members of the public are welcome to address the Board during this time for no more than two minutes. (The Board Liaison will notify the Chair when the time limit has been met.) Individuals are encouraged to identify themselves and fill out a comment card to leave with the Board liaison; however, those individuals that do not want to identify themselves may still address the Board. Issues raised during Good and Welfare/Public Comment that are of concern to the general public and may initiate an inquiry and follow-up will be responded to and may be posted to the website. Feedback will be posted within a reasonable timeframe (information that is HIPAA related or of a confidential nature will not be posted but rather responded to on an individual basis).
- XI. Adjournment**

### Board of Directors

Angelo Glenn, Chairperson  
Dorothy Burrell  
Kevin McNamara

Kenya Ruth, Vice Chairperson  
Lynne F. Carter, MD  
Bernard Parker

Dora Brown, Treasurer  
Michelle Jawad

Dr. Cynthia Tauog, Secretary  
Jonathan C. Kinloch



# FINANCE COMMITTEE

**MINUTES**

**OCTOBER 6, 2021**

**1:00 P.M.**

**707 W. MILWAUKEE ST.  
DETROIT, MI 48202  
(ZOOM)**

<b>MEETING CALLED BY</b>	I. Ms. Dora Brown, Chair called the meeting to order at 1:00p.m.
<b>TYPE OF MEETING</b>	Finance Committee Meeting
<b>FACILITATOR</b>	Ms. Dora Brown, Chair – Finance Committee
<b>NOTE TAKER</b>	Nicole Smith, Administrative Assistant to CFO
<b>ATTENDEES</b>	<p><b>Finance Committee Members Present:</b>                      Ms. Dora Brown, Chair                      Commissioner Jonathan C. Kinloch                      Mr. Kevin McNamara, Vice Chair                      Mr. Bernard Parker                      Ms. Kenya Ruth                      Mr. Angelo Glenn</p> <p><b>Committee Members Excused: None</b></p> <p><b>Board Members Present:</b>                      Ms. Dorothy Burrell</p> <p><b>Board Members Excused: None</b></p> <p><b>Staff:</b> Eric Doeh, CEO; Stacie Durant, CFO; Monifa Gray, Legal Counsel; Jody Connally, Director of Human Resources; Tiffany Devon, Director of Communications</p> <p><b>Guests:</b> None.</p>

**AGENDA TOPICS**

**II. Roll Call**            Ms. Lillian Blackshire, Board Liaison

<b>DISCUSSION</b>	Roll Call was taken by Ms. Blackshire and a quorum was present.
<b>III. Committee Member Remarks</b>	The Chair, Ms. Brown, called for any Committee remarks. There were no remarks given.
<b>IV. Approval of Agenda</b>	The Chair, Ms. Brown called for any amendments to the agenda. There were no changes requested to the agenda. The Chair called for a motion. <b>Motion:</b> It was moved by Mr. McNamara and supported by Ms. Ruth approval of the agenda. <b>Motion carried.</b>
<b>V. Follow-up Items:</b>	There were no follow up items noted on the agenda.

## **VI. Approval of the Meeting Minutes**

The Chair, Ms. Brown called for a motion on the Finance Committee minutes from the meeting of Wednesday, October 6, 2021. **Motion:** It was moved by Commissioner Kinloch and supported by Ms. Ruth approval of the Finance Committee minutes from the meeting of Wednesday, August 6, 2021. There were no corrections to the minutes. **Motion carried.** Minutes accepted as presented.

## **VII. Presentation of the Monthly Finance Report**

S. Durant, CFO presented the Monthly Finance report. A written report ending August 31, 2021 was provided for the record. Authority Finance accomplishments and noteworthy items were as follows:

DWIHN has identified four (4) children's SED providers, four (4) Autism providers, seven (7) supportive employment providers, and eleven (11) SUD providers eligible for financial stability payments (a total of 26 providers). Correspondence will be issued by October 1, 2021 requesting certain information and documentation in an effort to determine if they meet eligibility criteria. A written report was provided on the stability payment and providers. Discussion ensued regarding grant opportunities with the State of Michigan as it pertained to the Cares Act.

DWIHN and workgroup consisting of three providers, developed a SED Children's value-based payment model whereby eleven (11) providers (98% of costs) are eligible to receive incentive payments totaling \$2.5 million. The value-based model focuses on four (4) performance indicators included in the PIHP contract. DWIHN will submit the proposed model to MDHHS for approval with an effective date of October 1, 2021.

DWIHN will likely bring forth a board action in November requesting a waiver of the PA152 Health Care Act. DWIHN received notification from the healthcare plan that premiums went up by 30% compared to prior year.

Cash flow is very stable and should continue to remain stable throughout the year as liquidity ratio = 3.13.

Cash and Investments – comprise of funds held by three (3) investment manager, First Independence CDARS, Comerica, and Flagstar accounts.

Due from other governments – comprise various local, state and federal amounts due to DWIHN. The account balance primarily related to \$4.9 million in HRA and \$3.0 million due from MDHHS for SUD block grant.

Prepayments and deposits – amount comprise \$1 million paid to skill building providers. At year end, Finance will adjust all claims submitted for the stability payment. In addition, there is \$660,000 in advance payments to two summer youth programs.

IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through August 2021, including COVID-19 impact, was approximately \$618.6 million however actual payments were approximately \$568.5 million. The difference represents claims incurred but not reported and paid of \$50.1 million.

Due to other governments – includes \$8 million due to MDHHS for death recoupment and \$1.6 million for 2/3 of the 4<sup>th</sup> quarter IPA tax payment due October 30. In addition, the

amount includes \$1.8 million due to MDHHS for FY20 general fund carryover in excess of 5% and \$1.3 million for State facilities.

Federal revenue/grant program expenses – PASSAR grant (nursing home) expenses are approximately \$1.1 million underbudget due to the pandemic. In addition, the FY 21 (budget) SUD COVID grant for \$3.5 million has not incurred any expenses.

State revenue and contracts – The \$56.3 million budget verse actual variance is related to \$40 million reported in the Medicaid reserve account. The difference is an estimate of a amount due to MDHHS for DCW hazard pay (amount received less payout).

Autism, SUD, Adult, and Children services – \$60 million variance due to impact of COVID on certain lines of business and timing in services (i.e. summer programs).

The Monthly Finance Report ending August 31, 2021 was received and filed by the Committee.

#### **VIII. Unfinished Business – Staff Recommendations:**

a. **Board Action #21-26(Revised) – Equalsign Partners:** Staff, Tiffany Devon reporting. The modification is to request an amount not to exceed \$49,000 to be added to the original approved contract amount of \$139,000 for two years with a one-year renewal option. The amount would not exceed \$188,000. The Chair, Ms. Brown called for a motion on Board Action #21-26(Revised). **Motion.** It was moved by Mr. Parker and supported by Mr. McNamara approval of Board Action #21-26 (Revised). Discussion ensued regarding the committee receiving Board action after monies have been spent. **Motion carried.**

a. **Board Action #21-42(Revised) – Graham Media:** Staff, Tiffany Devon reporting. Staff request approval to modify the Graham Media contract by adding \$14,200 that was used early in the fiscal year to pay 2019-2020 outstanding invoice. The resolution of this outstanding debt resulted in the inability to pay the final two months of our current contract. Board approval of the additional funds will increase the Graham Media contract total from \$50,000 to \$64,200. The Chair, Ms. Brown called for a motion on Board Action #21-42 (Revised). **Motion.** It was moved by Mr. McNamara and supported by Ms. Ruth approval of Board Action #21-42 (Revised). **Motion carried.**

#### **IX. New Business – Staff Recommendations:**

a. **Board Action #22-27 – Michigan Municipal Risk Management Authority:** Staff Yolanda Turner reporting. Requesting approval of the "MMRMA" to provide comprehensive casualty and property insurance to "DWIHN" for FY 2021-2022. The total premium payment is \$218,416.00. MMRMA is a public entity self-insurance pool that provides property and liability coverage to local governmental entities in the state of Michigan. The Chair, Ms. Brown called for a motion on Board Action #22-27. **Motion.** It was moved by Mr. Glenn and supported by Commissioner Kinloch approval of Board Action #22-27. **Motion carried.**

**X. Good and Welfare/Public Comment** – The Chair read the Good and Welfare/Public Comment statement. There were no members of the public to address the committee and there were no written comments.

**XI. Adjournment** – There being no further business; The Chair, Ms. Brown called for a motion to adjourn. **Motion:** It was moved by Ms. Ruth and supported by Commissioner Kinloch to adjourn the meeting. **Motion carried.** The meeting adjourned at 2:01 p.m.

**FOLLOW-UP  
ITEMS**

A. BA #21-67 WIT, Inc. - Provide information on recidivism and what information will be placed on the dashboard.

**DWIHN Division of Management and Budget  
Monthly Finance Report  
For the twelve months ended September 30, 2021**

**DWIHN Finance accomplishments and noteworthy items:**

1. DWIHN Finance team is working on the fiscal year ended September 30, 2021 financial statements in conjunction with the annual audit. Audited financial statements will be presented at the May 2022 finance committee meeting.
2. DWIHN obtained an updated Flagstar term sheet based on the revised plans for the Woodward location. Refer to revised Board action 21-68R under old business. The terms are consistent with those approved by the board under the initial board action approved in June 2021. Upon final costing plans for Milwaukee, a board action will be presented to include the additional loan.
3. In response to a letter dated October 1, 2021, twenty-six (26) providers from four (4) lines of business were eligible for a stability payment. Thirteen (13) of the providers responded and were eligible for a total payment amount of \$4.3 million. The claims will be adjusted and payment will be disbursed over the next few weeks.
4. In addition to the aforementioned \$4.3 million in stability payments, DWIHN will be offering two additional network wide stability payments: (1) A lump sum retention payment to all provider staff that serve DWIHN members, both clinical and administrative, employed on September 30, 2021. The amount of the payment is unknown at this time pending the results of the survey due on November 12, 2021; and (2) Payment of overtime premiums (i.e. half time) for certain residential providers, in whole or in part, for services performed during the fiscal year ended September 30, 2021. Although DWIHN's standardized rate of \$18.54/hr. factor in an overtime component, given the staff shortages, providers incurred an excess amount of overtime during the year. DWIHN anticipates disbursing the funds to providers in time for the holiday. DWIHN will have a better estimate of the amount available for distribution pending receipt of key funding information from MDHHS; we are hopeful this information will arrive by November 12<sup>th</sup>. DWIHN will keep the board apprised.
5. DWIHN will be implementing an across the board provider rate increase in January/February 2022 (potentially retroactive to October 1, 2021). Finance is awaiting receipt of a few Medicaid payments prior to determine the amount however the increase will be between 5-10 percent.
6. DWIHN is requesting a waiver of PA152 of 2011 as applicable under section 8(1) "By a 2/3 vote of its governing body each year, prior to the beginning of the medical benefit plan coverage year, a local unit of government may exempt itself from the requirements of this act for the next succeeding medical benefit plan coverage year".

The following table depicts, currently during plan year 2021, DWIHN and Employees are funding healthcare at 85% and 15%, respectively. The proposed waiver will result in DWIHN and Employees funding 86% and 14%, respectively.

In addition, the second table depicts that on average over the past four (4) years, DWIHN has incurred \$3.6 million less in administrative costs compared to budget. Based on the unaudited fiscal year ended 2021, there is approximately \$3 million in excess budget compared to actuals. Thus, the \$800,000 request per the waiver is included in the approved budget.

**Plan Year 2022 DWIHN Healthcare Analysis**

	Total	DWIHN	Employee	Per PA152 Hard cap limit
Plan Year 21 Current Plan as 9/20/21 @ 288 employees	\$ 3,893,701	\$ 3,331,145	562,557	\$ 2,990,630
Plan Year 22 Proposed - no board contribution	\$ 4,906,933	\$ 3,549,536	1,357,397	\$ 3,549,535
Plan Year 22 Proposed - with half excess hardcap board contribution	\$ 4,906,933	\$ 3,946,957	959,976	
Plan Year 22 Proposed - with full excess hardcap board contribution	\$ 4,906,933	\$ 4,244,377	662,556	

Note 1: Analysis based on enrollment as of 9/20/21 @ 288 employees

**DWIHN Historical Budget vs Actual Administrative Costs**

	FY17	FY18	FY19	FY20
DWIHN Administrative Budget (as amended)	\$ 32,738,921	\$ 34,665,026	\$ 42,559,582	\$ 42,891,495
DWIHN Administrative Actual Costs per 460 (audited)	\$ (29,177,584)	\$ (30,910,013)	\$ (38,422,117)	\$ (39,877,115)
Excess budget over actuals	\$ 3,561,337	\$ 3,755,013	\$ 4,137,465	\$ 3,014,380
Requested amount per PA152	\$ 800,000			
Four (4) year average excess budget	\$ 3,617,049			



**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 20-35R2 Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 11/17/2021

Name of Provider: Tetra Tech Inc

Contract Title: TetraTech

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 11/3/2021

Proposed Contract Term: 10/1/2019 to 5/31/2023

Amount of Contract: \$ 3,012,150.00 Previous Fiscal Year: \$ 1,148,400.00

Program Type: Continuation

Projected Number Served- Year 1: 0 Persons Served (previous fiscal year): 0

Date Contract First Initiated: 10/1/2019

Provider Impaneled (Y/N)? N

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

The Facilities Department is requesting modification to Board Action #20-35R with TetraTech of Michigan, our existing architectural and engineering firm. We are requesting that the current contract amount be modified in an amount not to exceed of \$1,863,850.00, bringing the total contract amount to \$3,012,250.00.

This modification will allow TetraTech to do the following tasks:

Woodward Building

Renovate the above noted facility to provide office space for staff. The Woodward facility has approximately 24,500 sf (usable) spaced over three floors. Office space will be provided on floors one and two, a board room will be provided on the first floor and mix of facilities and office space will be provided in the lower level.

707 W. Milwaukee

Renovate the above noted facility to provide mental health crisis stabilization services for the surrounding community. The Milwaukee facility has approximately 25,000 sf (usable) spaced over floors one and two. Crisis stabilizations spaces will be provided on the first floor, and crisis residential space will be developed on the second floor. Outdoor spaces will also be developed for incoming clients (amount will be dependent on storm water requirements). DWIHN has requested Tt to provide a proposal to assist with needed City zoning submissions, City plan reviews, construction document development, bidding assistance, and construction administrative services.

TetraTech will provide a proposal to assist with needed City zoning submissions, City plan reviews, construction document development, bidding assistance, and construction administrative services.

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): N

Revenue	FY 21/22	Annualized
Multiple	\$ 3,012,250.00	\$ 0.00
	\$	\$ 0.00
<b>Total Revenue</b>	\$	\$ 0.00

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 00000.158000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, Chief Executive Officer

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

**Eric Doeh**

**Stacie Durant**

Signed: Wednesday, October 27, 2021

Signed: Wednesday, October 27, 2021

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 21-68R Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 11/17/2021

Name of Provider: Flagstar Bank

Contract Title: Woodward Administrative Building Financing

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 11/3/2021

Proposed Contract Term: 1/1/2022 to 12/31/2027

Amount of Contract: \$ 10,000,000.00 Previous Fiscal Year: \$ 0.00

Program Type: New

Projected Number Served- Year 1: 70,000 Persons Served (previous fiscal year): Not applicable

Date Contract First Initiated: 1/1/2022

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN is requesting approval to enter into a financing agreement with Flagstar Bank in the amount not to exceed \$10,000,000. The financing agreement includes construction costs and equipment loan for the Woodward building. The agreement includes a construction loan not to exceed to lesser of 75% of the stabilized appraised value or 80% of the loan to cost based on the budget approved by the lender. The term of the construction loan is for 42 months after the estimated 18 month construction draw period with a 20-year amortization period.

In addition, the agreement includes financing 80% of the invoice cost of new equipment. The term of the equipment loan is interest only for 18 months followed by monthly payments for 42 months based on 5-year amortization period.

The interest rate is 30-day LIBOR + 2.65% per annum or fixed rate via a interest rate hedge with a current indicative swap rate of 4.66% (construction + term). A non-refundable commitment fee in the amount of .35% of the commitment amount of Credit Facilities, which is paid at closing.

At the conclusion of the term, a balloon payment shall be due to Flagstar for all unpaid principle, interest and loan costs.

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Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): N

<b>Revenue</b>	<b>FY 21/22</b>	<b>Annualized</b>
Multiple	\$ 10,000,000.00	\$ 10,000,000.00
	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	\$ 10,000,000.00	\$ 10,000,000.00

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: various

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, Chief Executive Officer

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

**Eric Doeh**

**Stacie Durant**

Signed: Tuesday, October 26, 2021

Signed: Tuesday, October 26, 2021

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 22-18 Revised: Requisition Number:

Presented to Full Board at its Meeting on: 11/17/2021

Name of Provider: Graham Media Group

Contract Title: Graham Media

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 11/3/2021

Proposed Contract Term: 1/3/2022 to 9/30/2022

Amount of Contract: \$ 50,000.00 Previous Fiscal Year: \$ 50,000.00

Program Type: Continuation

Projected Number Served- Year 1: 100,000,000 Persons Served (previous fiscal year): 100000000

Date Contract First Initiated: 11/17/2021

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

This board action is requesting the approval of a nine (9) month contract effective January 1, 2022 through September 30, 2022 contract for an amount not to exceed \$50,000 with WDIV-TV4/Graham Media. The services would include messaging discussing mental health, stigma, access to care and many other relevant topics.

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: General Fund

Fee for Service (Y/N): N

Revenue	FY 21/22	Annualized
State General Fund	\$ 50,000.00	\$ 50,000.00
	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64931.827206.06300

In Budget (Y/N)?

Approved for Submittal to Board:

Eric Doeh, Chief Executive Officer

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

**Eric Doeh Stacie Durant**

Signed: Thursday, October 28, 2021

Signed: Thursday, October 28, 2021

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 22-19 Revised: Requisition Number:

Presented to Full Board at its Meeting on: 11/17/2021

Name of Provider: Scripps Media, Inc.

Contract Title: Scripps- Communications

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 11/3/2021

Proposed Contract Term: 11/17/2021 to 9/30/2022

Amount of Contract: \$ 50,000.00 Previous Fiscal Year: \$ 50,000.00

Program Type: Continuation

Projected Number Served- Year 1: 100,000,000 Persons Served (previous fiscal year): 100000000

Date Contract First Initiated: 11/17/2021

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

This board action is requesting the approval of a eleven month contract effective November 17, 2021 through September 30, 2022 for an amount not to exceed \$50,000 with Scripps Media, Inc. The services will include mental health and educational messaging across three media channels, WXYZ-TV 7, TV 20 and Bounce.

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: General Fund

Fee for Service (Y/N): N

Revenue	FY 21/22	Annualized
State General Fund	\$ 50,000.00	\$ 50,000.00
	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64931.827206.06300

In Budget (Y/N)?

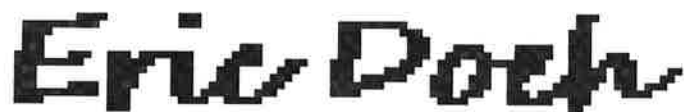
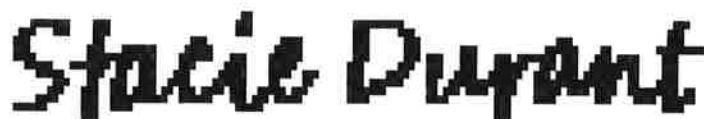
Approved for Submittal to Board:

Eric Doeh, Chief Executive Officer

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

A large, bold, black handwritten signature of Eric Doeh.A large, bold, black handwritten signature of Stacie Durant.

Signed: Wednesday, October 27, 2021

Signed: Wednesday, October 27, 2021



**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 22-30 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 11/3/2021

Name of Provider: Detroit Wayne Integrated Health Network

Contract Title: PA 152 Waiver

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 11/3/2021

Proposed Contract Term: 1/1/2022 to 12/31/2022

Amount of Contract: \$ 800,000.00 Previous Fiscal Year: \$ 0.00

Program Type: New

Projected Number Served- Year 1: 335 Persons Served (previous fiscal year): 266

Date Contract First Initiated: 1/1/2022

Provider Impaneled (Y/N)? N

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN presents this board action to request an exemption from PA 152 of 2011 (the "Act") to permit DWIHN to subsidize the healthcare coverage for the upcoming 2022 plan year for an estimated amount of \$800,000.

Passed in 2011, the Act limits a public employer's expenditures for medical benefits for its employees by imposing a "hard cap" on those expenditures. With two-thirds approval by the governing body **each year**, Section 8 of the Act allows the employer to exempt itself from the imposition of the hard cap.

DWIHN's administration has worked closely with Daly Merritt, our benefits broker, to secure quality and low cost health care for staff. The broker requested quotes from other health plans however they refused to submit an offer due to lack of a competitive rate compared to the current carrier. Therefore, despite our best efforts, the cost of medical healthcare coverage for the staff under Blue Cross Blue Shield/BCN increased by 30% for the 2022 plan year, as compared to an increase of 3.70% in the hard cap.

Due to restrictions under the Act, 100% of the 26.3% (30%-3.70%) increase must be borne by employees. Approval of the board action would allow a waiver of the hard cap provision and permit DWIHN to fund the aforementioned amount above hard cap. This board action must come before the Board each year prior to the open enrollment period and is **not** automatically extended beyond the date indicated (12/31/22).

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): N

<b>Revenue</b>	<b>FY 21/22</b>	<b>Annualized</b>
Multiple	\$ 800,000.00	\$ 800,000.00
	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	\$ 800,000.00	\$ 800,000.00

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: VARIOUS

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, Chief Executive Officer

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

**Eric Doeh**

**Stacie Durant**

Signed: Monday, October 25, 2021

Signed: Monday, October 25, 2021

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 22-39 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 11/17/2021

Name of Provider: Floyd E. Allen & Associates, PC

Contract Title: Allen Law Group LLC

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 11/3/2021

Proposed Contract Term: 10/1/2021 to 9/30/2022

Amount of Contract: \$ 125,000.00 Previous Fiscal Year: \$ 250,000.00

Program Type: Continuation

Projected Number Served- Year 1: 0 Persons Served (previous fiscal year): 0

Date Contract First Initiated: 10/1/2019

Provider Impaneled (Y/N)? N

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

The Detroit Wayne Integrated Health Network is requesting approval of a Contract between the DWIHN and the Allen Law Group. DWIHN is entering the Agreement for legal services for the period of October 1, 2021 through September 30, 2022 for an amount not to exceed \$125,000.

The Allen Law Group has a unique understanding of DWIHN's business and provides expertise in employment law, labor negotiations and other projects as assigned. They will continue to supplement the Legal Department and have agreed to a flat rate fee of 12,000.00 per month to provide DWIHN with access to two (2) attorneys for transactional matters. This flat rate results in major cost savings to DWIHN as it equates to the salary of approximately 1.5 FTEs. The Allen Law Group has previously provided legal services to DWIHN and are familiar with DWIHN's business operations. It is in the best interest of DWIHN to continue to utilize their services.

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Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): N

<b>Revenue</b>	<b>FY 21/22</b>	<b>Annualized</b>
Multiple	\$ 125,000.00	\$ 125,000.00
	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	\$ 125,000.00	\$ 125,000.00

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64916.814000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, Chief Executive Officer

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

**Eric Doeh**      **Stacie Durant**

Signed: Thursday, October 28, 2021

Signed: Thursday, October 28, 2021